# Annual Report of E Governance DAV University 2022-23



DAV University
Jalandhar-Pathankot, National Highway
(NH44)

Jalandhar 144012

Punjab

Introduction: E-governance has been implemented by DAV University and is in fully operational mode in various administrative and academic activities since its inception in the year 2013. Various tools for information & communication technologies (ICT) have been used for ensuring the e governance in the best interest of all the stakeholders. It involves the use of various technologies like the internet, mobile devices, and various digital platforms. The aim behind is to streamline processes, speedy and economical communication, convenience, transparency, accountability, improved services and accurate access to information.

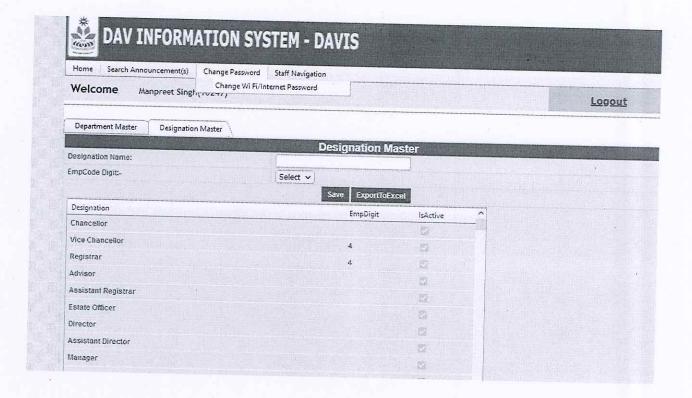
For effective implementation of e-governance in the University, various devices/ Technologies like cameras, Bio metric machines, Wi-Fi routers, projectors, LED's, Softwares have been installed. The stated devices/ technologies had been activated since the inception and over the period of time these have been upgraded and installed as per the requirements. In addition, various SMS services have been availed by the university in order to ensure and regulate governance mechanisms.

The university has its own ERP system named as DAV University Information System (DAVIS). The system has developed various modules for the development of the E-Governance considering it as the need of the hour. These modules have been prepared in the following domains and have been implemented from time to time. The following are some key modules of DAVIS under various areas of operation.

Areas of operation	Modules			
Administration including Complaint	1. Administration			
Management	<ul><li>2. Online Bulletin Board</li><li>3. Academic Module</li></ul>			
	5. Transport Module			
	6. HR Entry Level Module			
	7. General DAVIS Module Staff			
	8. Security No Due Module			
	9. IQAC			
	10. Student Grievance			
Finance and accounts	1. Accounts Online Modules			
	2. Accounts Online Module : Reports			
Student admission and support	1. Admission Enquiry, counselling and			
	feedback Module			
	2. Admission Module			



	<ul><li>3. Student DAVIS Portal</li><li>4. Library</li></ul>
Examination	1. Examination Module



# Administration

Menu Access Rights are provided to different users in the interface in which various modules are assigned for access as per the requirement of the Administration/Faculty/staff and students. The DAVIS team is authorized to provide the access as per the directions of the competent authority. The access is given permanently or on the basis of requirement as demanded by the particular party through the competent authority.

For the purpose of administering the university in an efficient way different announcements are posted by the DAVIS team. These announcements are subject to the directions given by the



competent authority and to be adhered by the students / faculty / staff / parents etc. These announcements are in the nature of routine matters as well as the contingencies arising from time to time with respect to academic and non-academic tasks. DAVIS portal also facilitates to send messages individually to a particular student whenever it is required.

Regarding transport route master, it shows the routes which are available for the students who availed the university transport. The entries regarding the adoption of various routes ensures the appropriate allocation and availability of required space to the students. The staff is allotted transport as per the route they opted for specifying the start date and route name. in this regard, transport allotment report can be downloaded in the excel format as well. It contains details about route name, stoppage name, student name, registration number, program name, mobile number, etc. Further for administering the resources in an efficient manner, Diesel consumption Report is generated for the purpose of efficient utilization of resources. The report is generated date wise so that appropriate use of resources can be made.

For the University staff and students the facility for logging in to the DAVIS portal is available and for the purpose of security the option of changing the password is available. The password change option is available for WiFi as well. It is available through the DAVIS portal.

The Academic module demonstrates the marks uploaded per course along with the attendance in each subject. It facilitates student in various tasks such as maintenance of attendance, result viewing, submission of course exit surveys and providing of feedbacks per course. Further, teacher can generate the award lists section wise so that proper analysis of the performance of the students can be made. These reports are available for mid semester, end semester, assignment, quiz and Seminar.

Under the academic module, report of course exit survey is also generated for each course by all the faculty members on the various parameters of performance including the current state to future applicability of such courses so that required improvements can be made in the curriculum and it's delivery.

The academic module elaborates the group master which bifurcates the category of courses opted by the students and it's components. Under this module the data for reappear and backlog is also generated for facilitating the related tasks and record purpose.

The HR Entry level module and General DAVIS module staff is equipped with employee registration form includes the details of the employees such as employee name, employee type, designation, department, job type, joining and relieving/ retirement date and the basic information such as mother's name, father's name, date of birth, blood group, mobile number, PAN, Voter ID, Qualification, etc. The employee search option is also available to the authorities of the university and the related parties in order to fetch the information as and when it is required. In this module the employee profile updation is also available.

Hostel Module contains hostel room booking facility is available on the portal which shows total seats along with booked and vacant seats so that students can be allocated the seat in the hostel of their choice. Further, hostel movement register available on the DAVIS portal enables to record the movement of hostel students. The records of leaving and returning date/time of student along with the reason of leaving is recorded.

Various programs under the faculty of different domains are allocated to the coordinators of the departments. The coordinators are supposed to further proceed as per the directions given by competent authority from time to time. At the time of completion of program, the outgoing students undertake the program exit survey which demonstrate the overall learning of the student from a particular program.

Regarding grievances, the students can register their grievances through the portal which are under the direct access of the department and competent authority. Immediate attention is given by the authorities for resolving such cases.

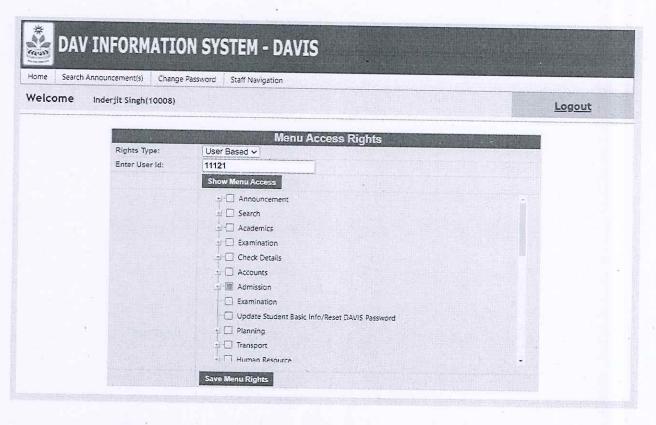
Apart from it, the following options are available under different parameters of administration Module.

# Curriculum scheme master

- Details of Program,
- Semester,
- Course Code,
- Course Name,
- Course Type,
- Department,

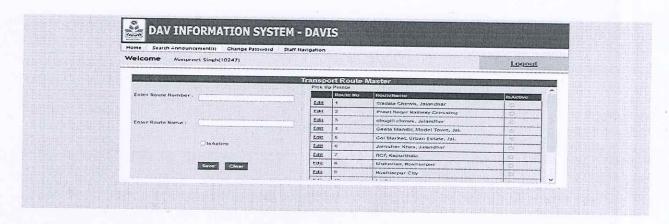
- > School / division master.
- Program linking with school.
- > Efficient sectioning of the students
- > Department-wise faculty course feedback report
- > Student reregistration report
- Repair maintenance report
- > Attendance report of the students
- Faculty timetable including lecture type, room number, lecture day, lecture time, etc.
- > Student's results.
- > Student attendance report.

# **Screen Shots**

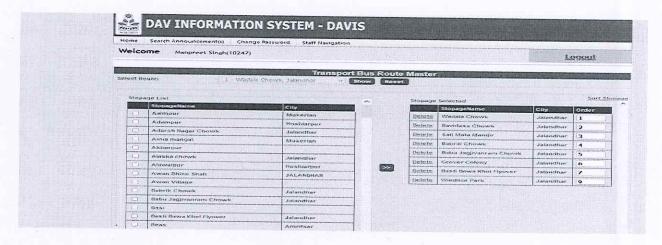


Menu Access Rights

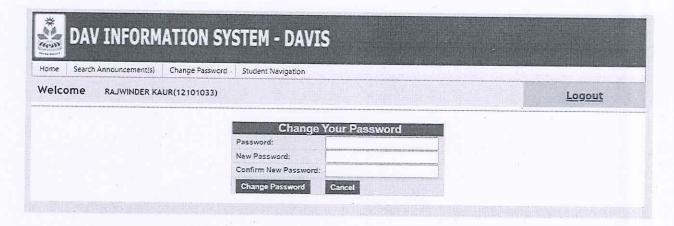




#### Post Announcement



## Transport Bus Route Master

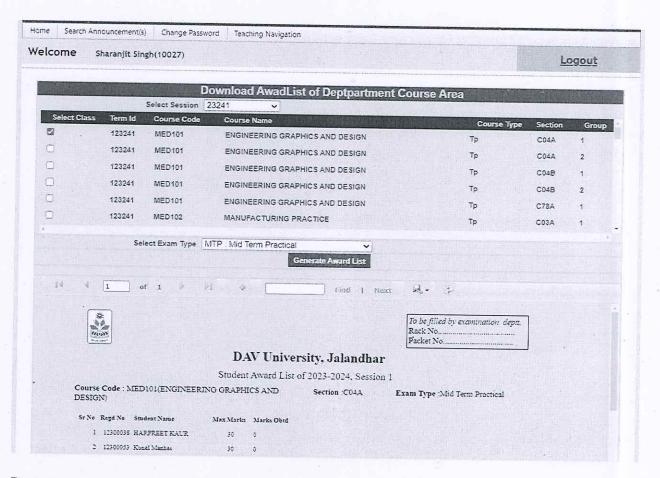


Change your Password: DAVIS portal



DAV INFORMATION SYSTEM - DAVIS	
ome Search Announcement(s) Change Password Student Navigation	
Welcome RAJWINDER KAUR(12101033)	Logout
Change Your Password	
New Password: Confirm New Password:	Milmentaurum (m.)
Change Password Cancel	

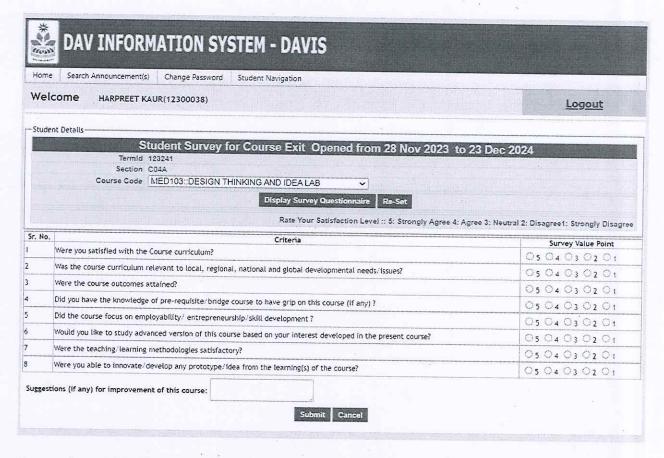
Change your Password: WiFi



## Reports;

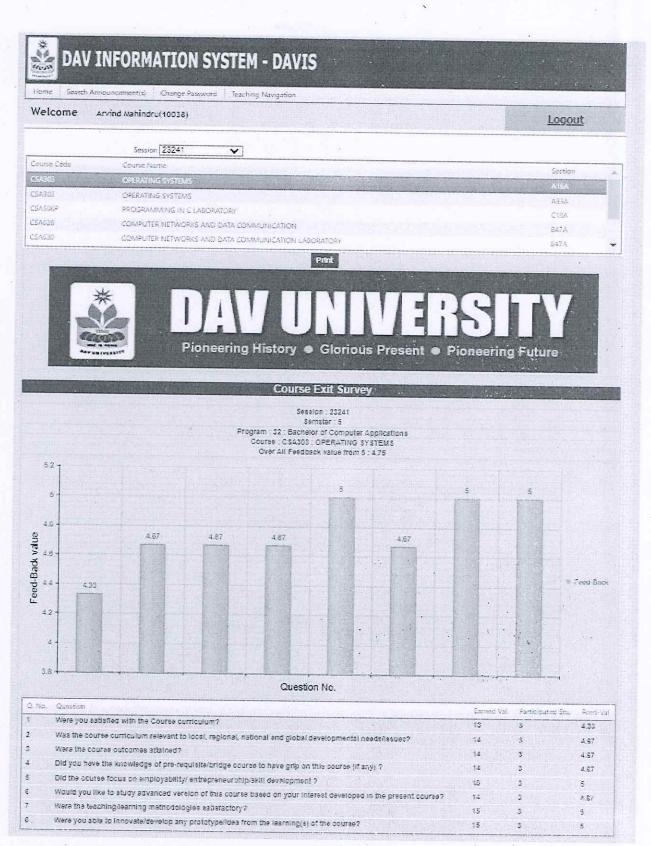
- Mid semester award list report
- > End semester award list report
- > Assignment award list report

- Quiz award list report
- Seminar award list report



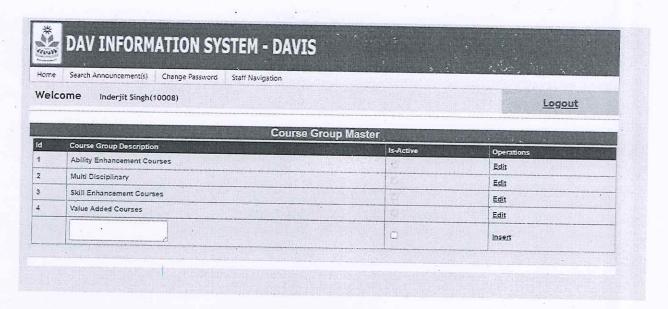
Survey for course exit survey (option opened for student)



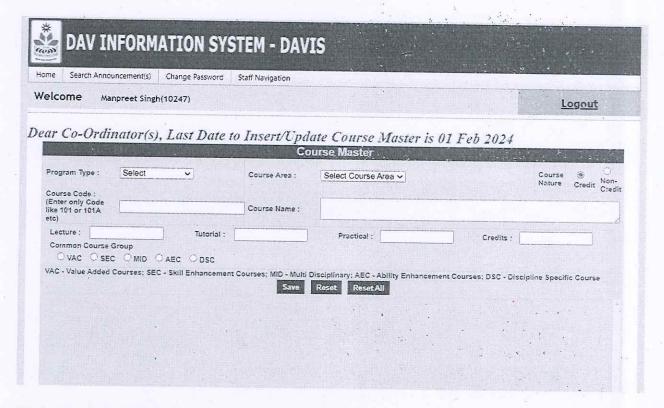


Survey for course exit survey (Teacher view)

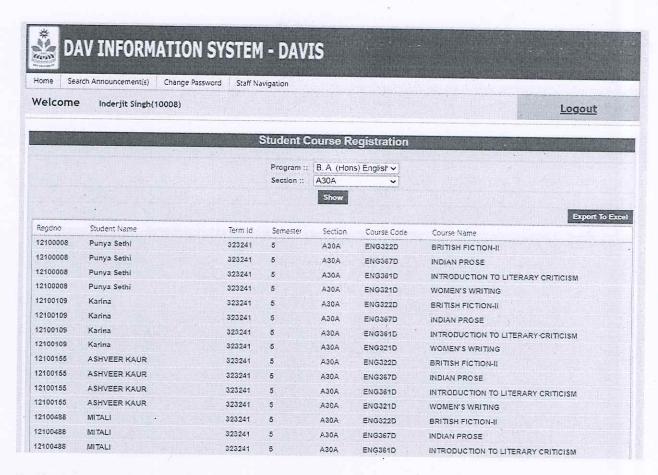




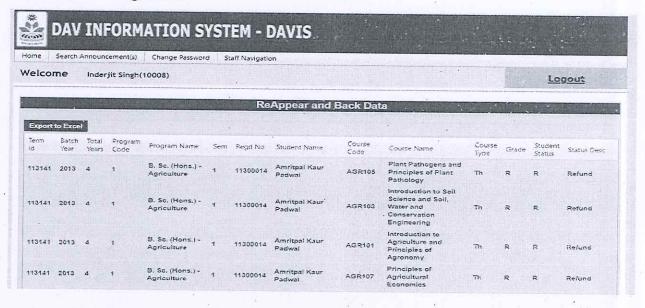
## Course Group Master



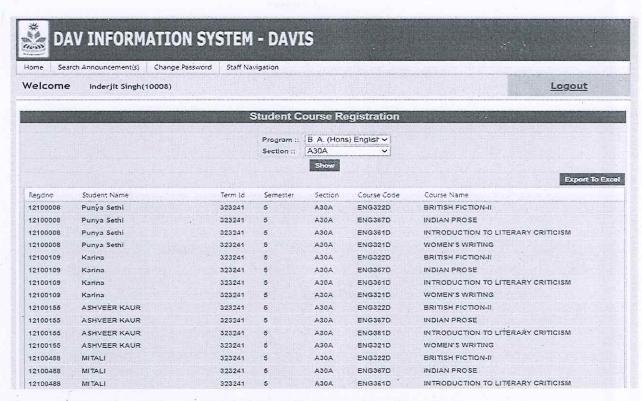
Updation of course master



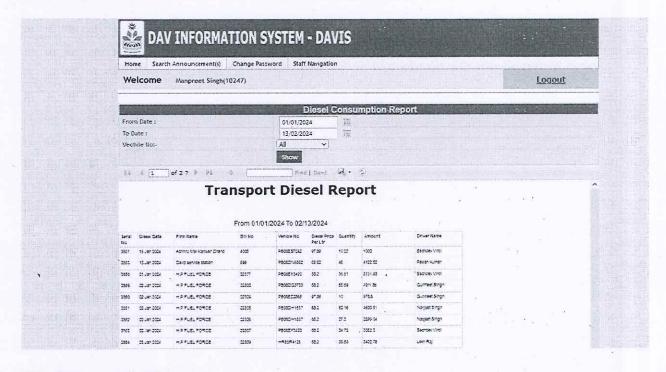
## Student Course Registration



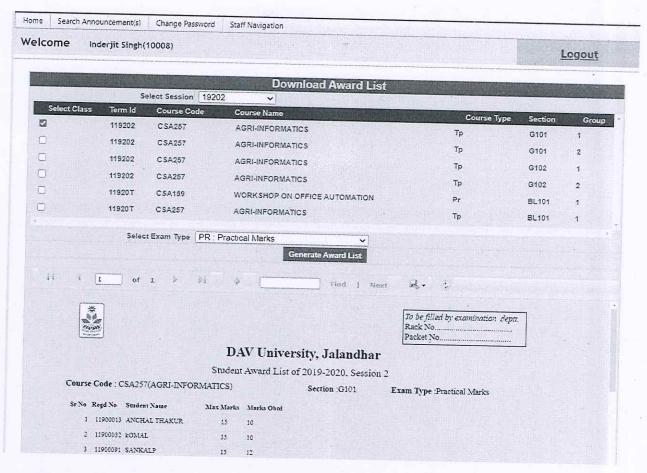
Reappear and Backlog Data



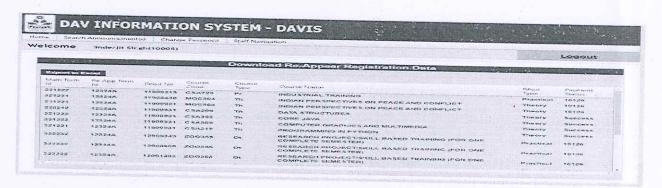
Ccurse registration of the students' along with the credits of that course



Diesel consumption Report

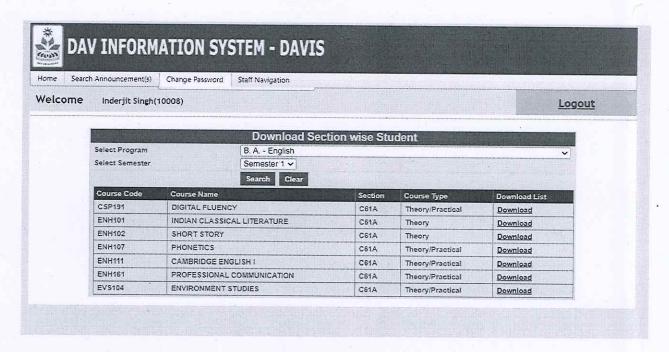


## Award List of Students

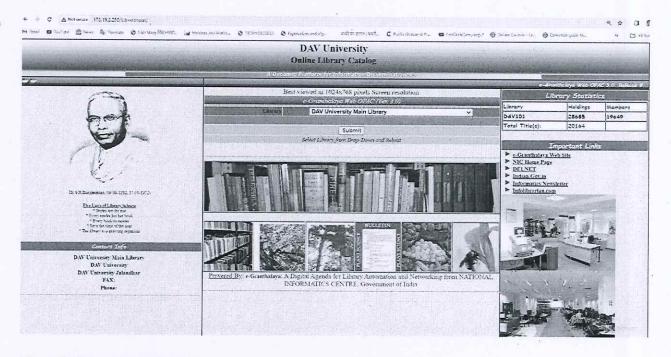


Excel Report of Re-Appear Data



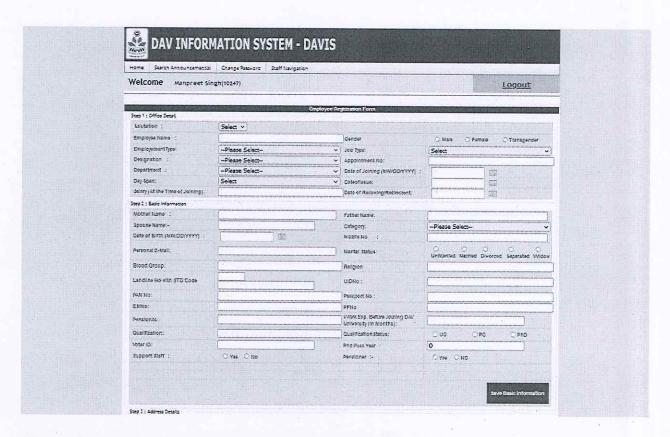


## Sectioning of the students

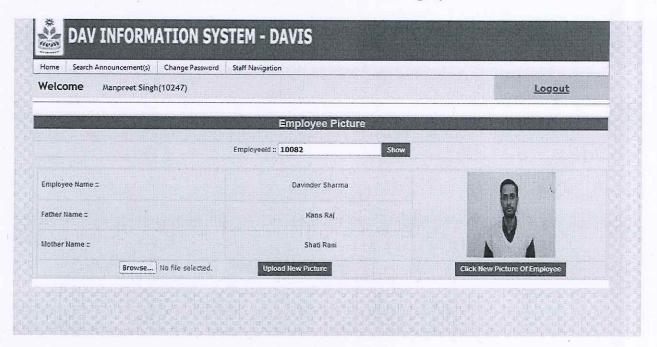


The administration of the library





The employee registration form including the details of the employees

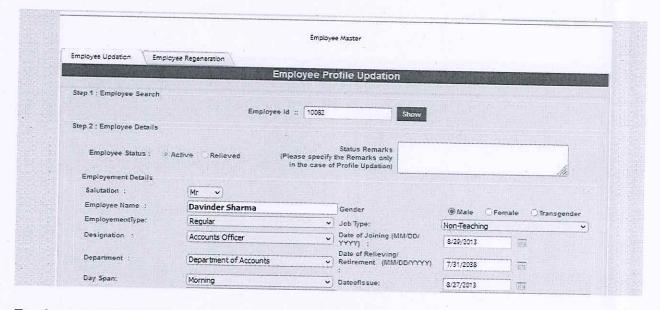


**Employee Picture** 



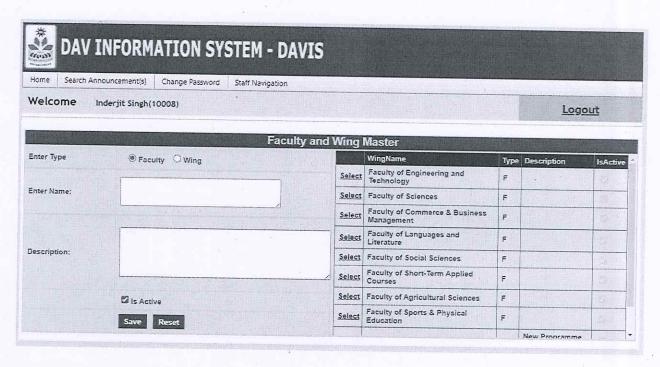


Employee search

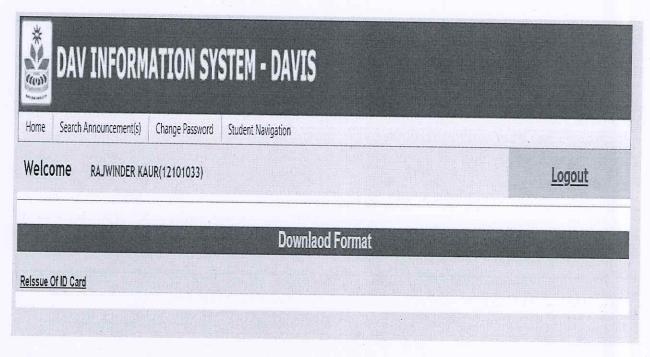


Employee profile updation

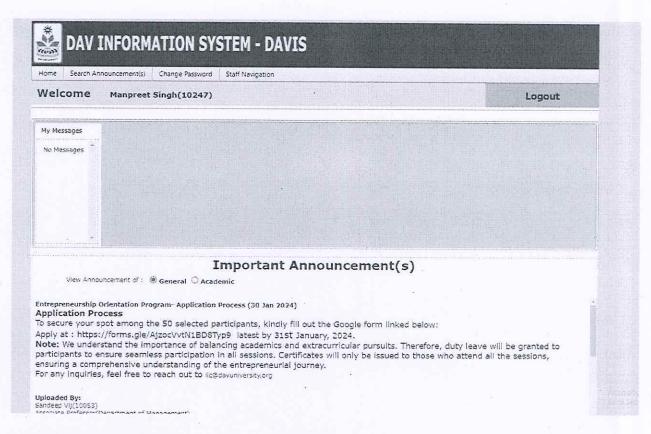




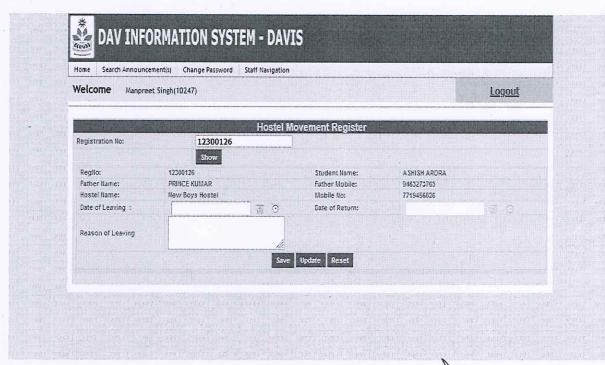
Faculty and Wing Master



Reissuing of the ID card (format)

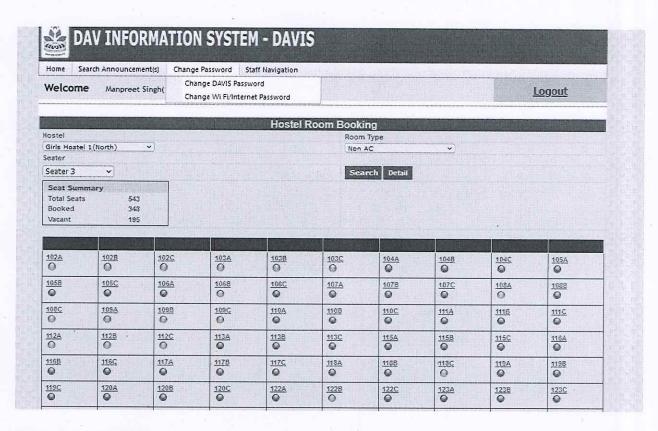


### General Announcements

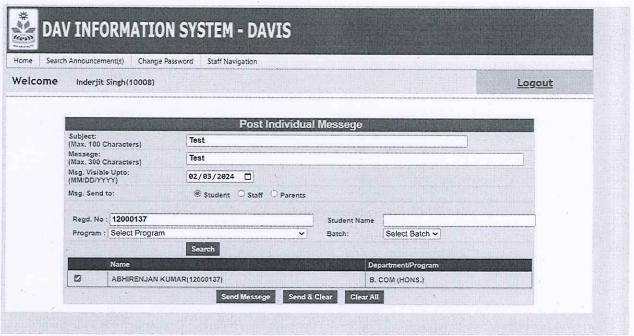


Hostel Movement Register



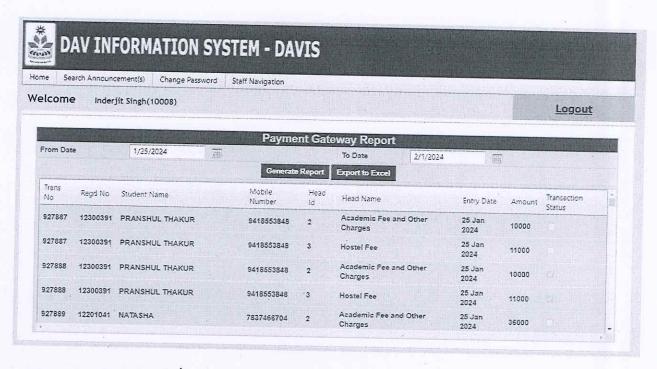


## Hostel Room Booking

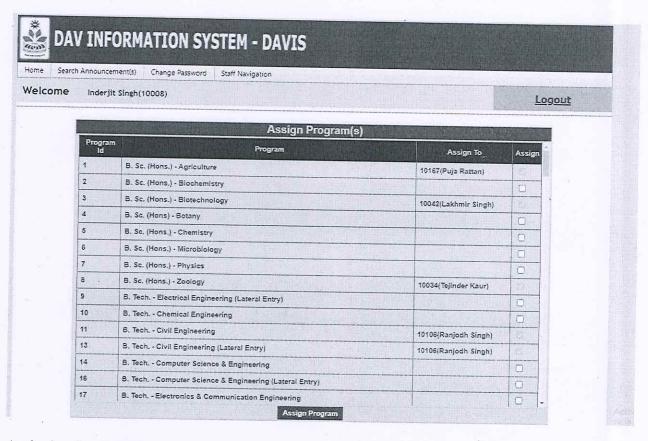


Individual Message to students



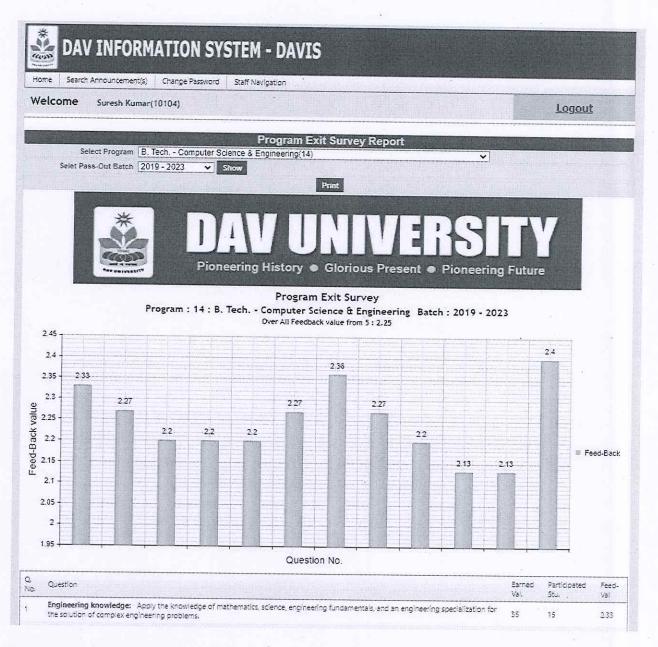


# Payment Gateway report



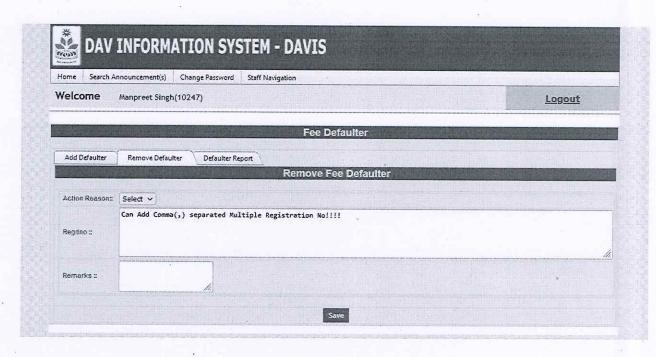
Assigning the program



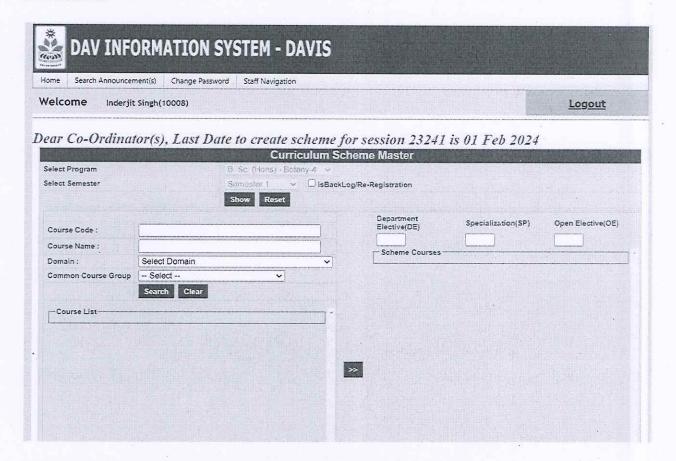


Program exit survey report



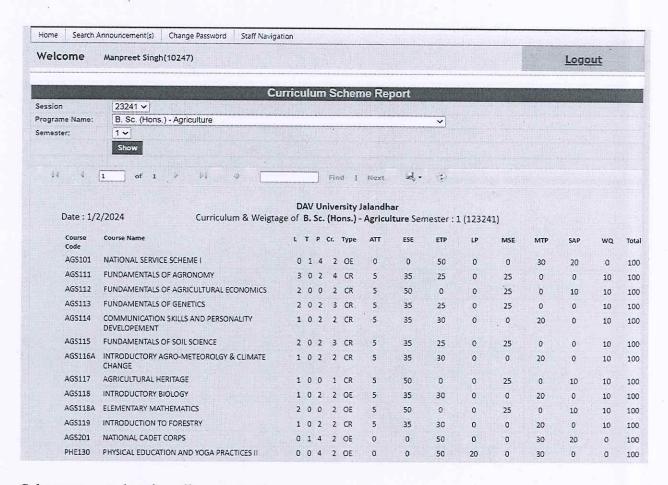


## Fee defaulter

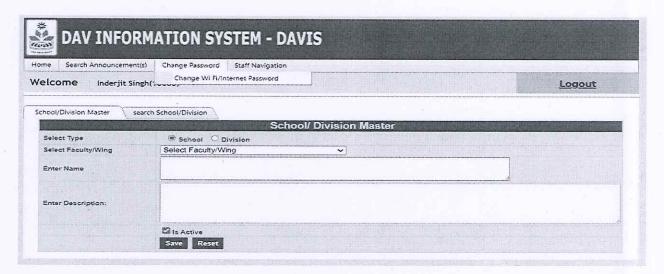


Creating and uploading the scheme



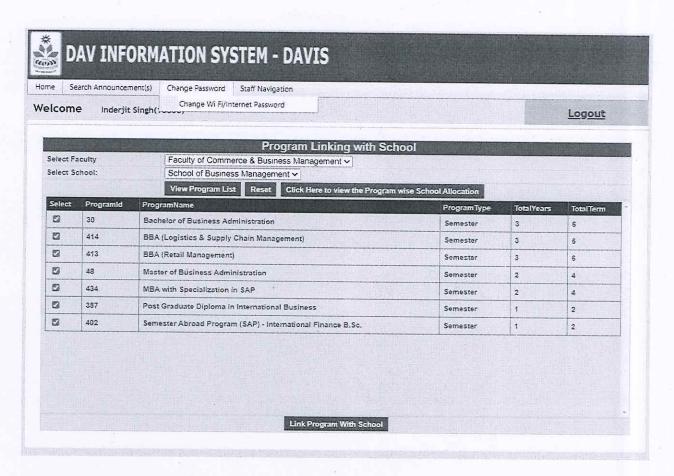


## Scheme report showing all components

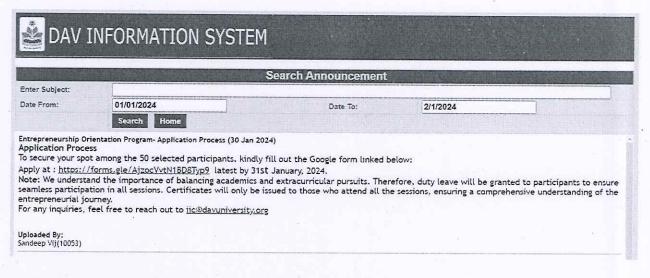


School division master



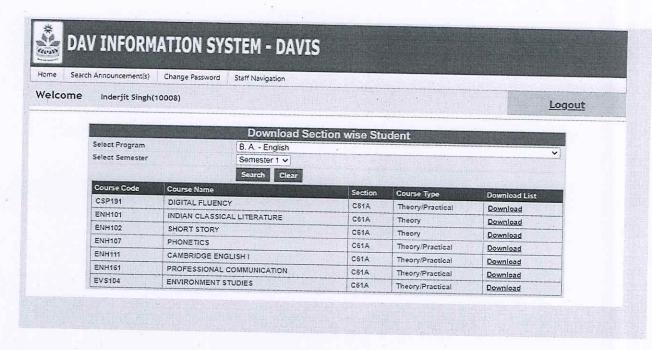


## Program Linking with School

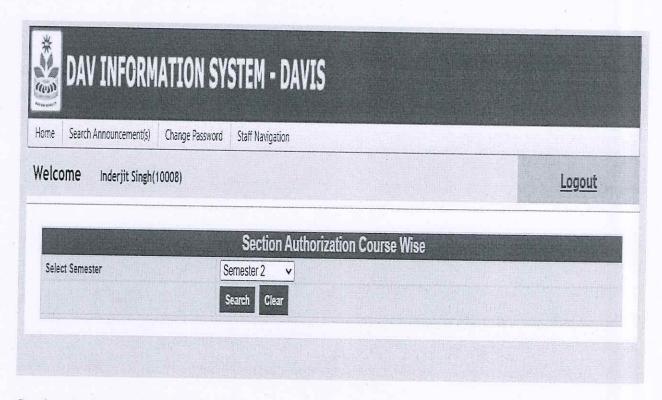


Searching announcements



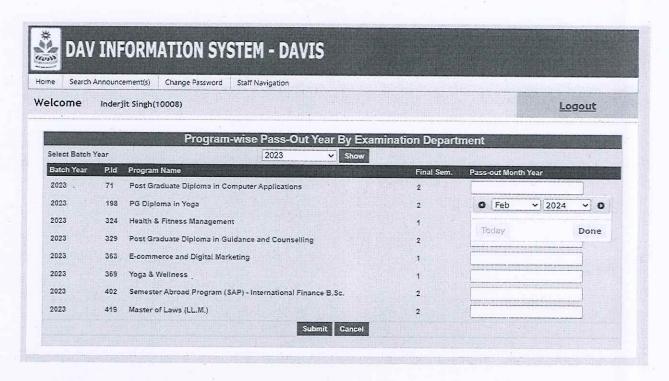


Section wise student list downloading

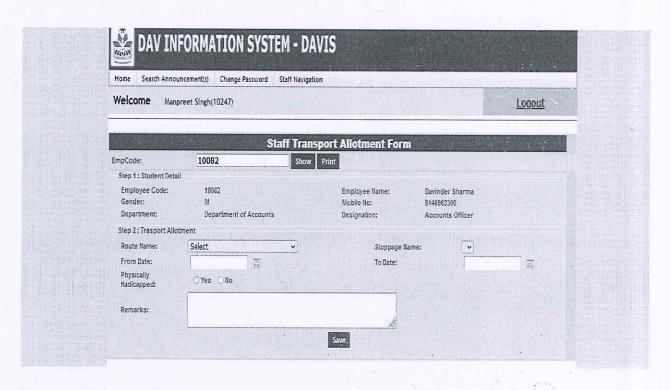


Section Authorization Course wise

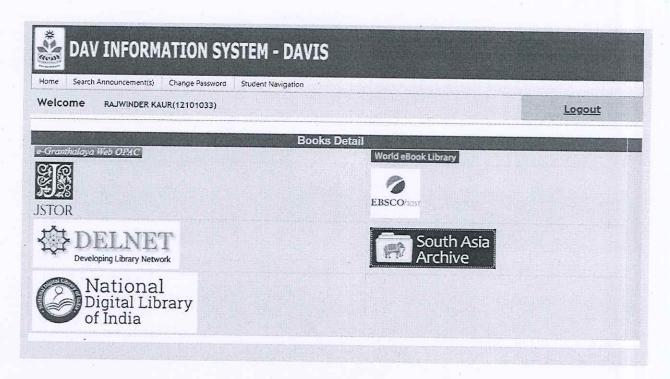




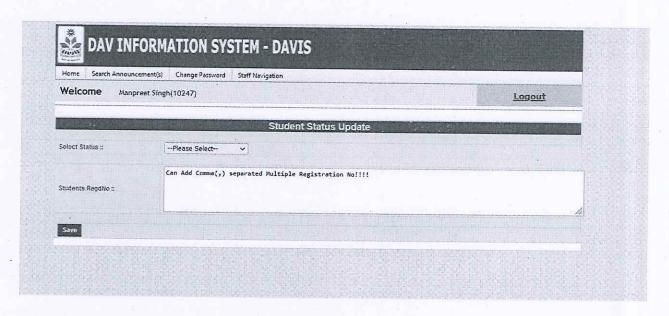
Program wise Pass out year



Transport allotment for staff

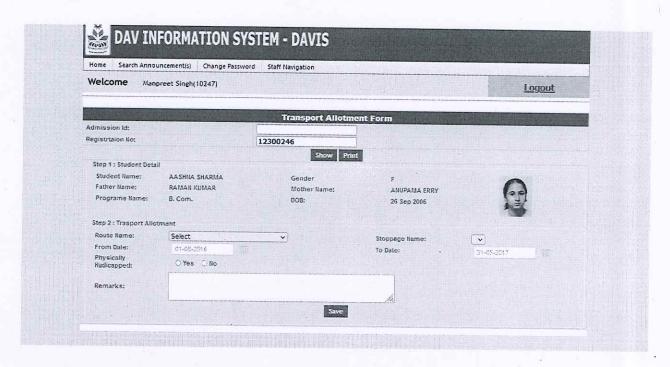


Library resources

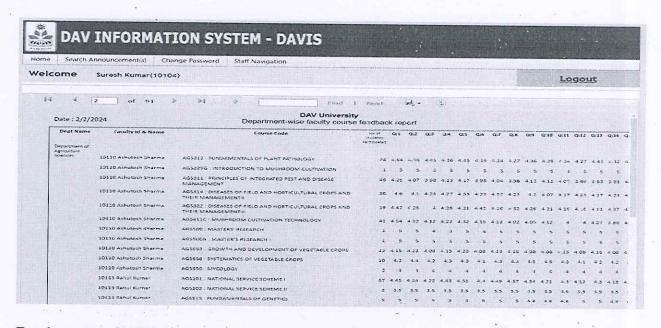


Student Status update



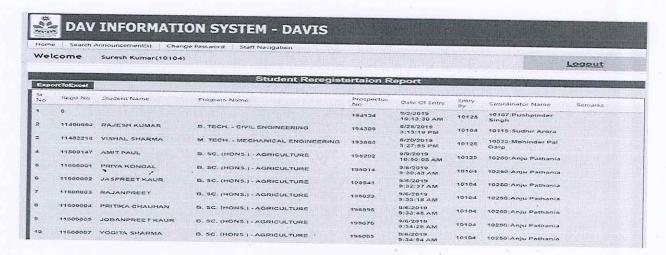


Transport Allotment form

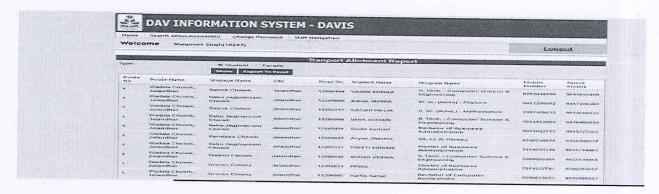


Faculty course feedback report

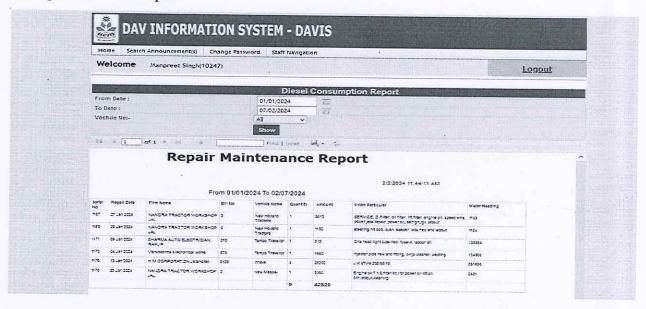




## Student registration report

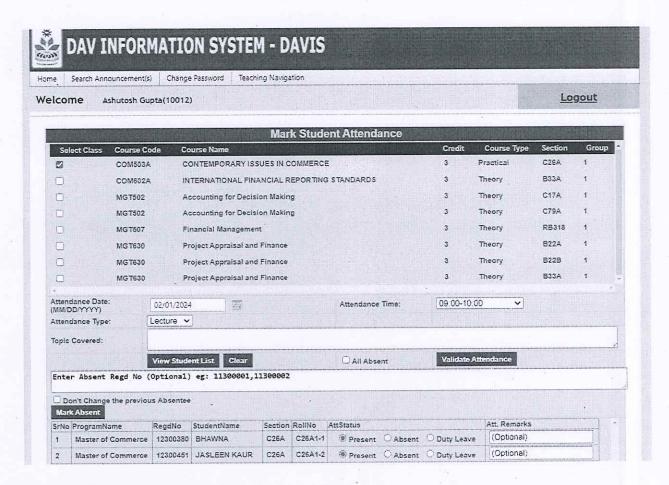


## Transport allotment report

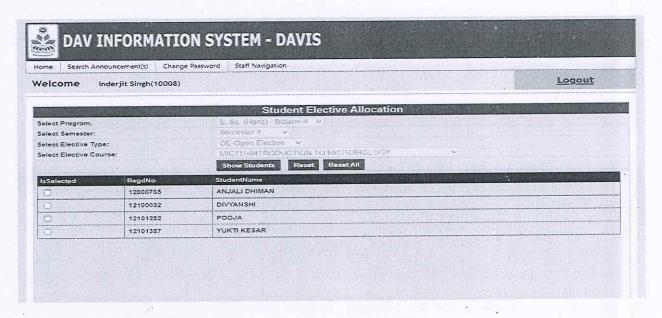


Repair and maintenance report



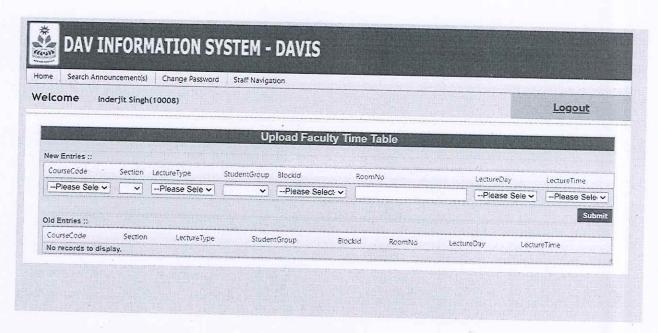


## Marking student attendance

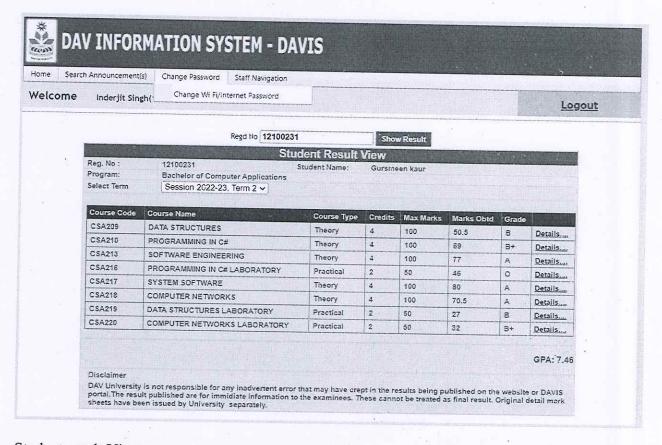


Student elective allocation

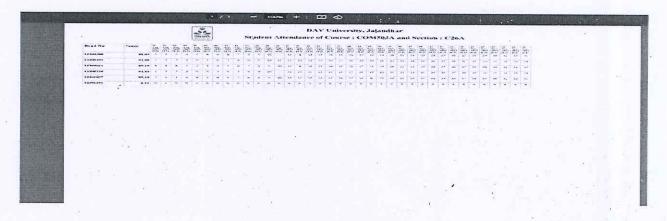




# Faculty time table upload



Student result View



Attendance view

## Finance and Accounts

The total information w.r.t. the academic fee and hostel fee is available which facilitates the students and the accounts department for future course of action. The provision of downloading the fee slip is also available to the student for record purpose and its necessary use. Announcements related to financial matters are also made on the DAVIS portal. These announcements are generalized as per the direction of competent authority.

The student is required to pay definite security amount at the time of admission which is to be reimbursed at the completion of the course. Hence, department security no due continued is also issued to student before leaving the university and the security is refunded.

The accounts department is authorized to generate the defailter report in the hap an pendency marked for various students. As these pendency's are settled and the passes the updated by the accounts department which enables them to know the exact position of the defaulters.

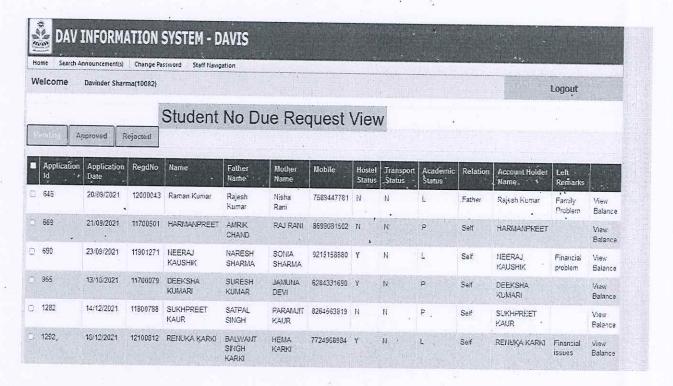
The back status report is also generated by the account Genarment. This region is the generated on the basis of specific time frame which facilitates the planning and usage, and add the

For rectifying the entries related to payments made, there is an option of cancellation of receipts and a report pertaining to such transactions can also be generated by the accounts department.

The portal also provide the details regarding the allotment status of hostel rooms which includes the information like Room no. allocated to the student as well as the nature of rooms allocated i.e. AC/ Non- AC. Thus it also helps in knowing the status of total rooms in various hostels as well as rooms occupied by the students.

Prospectus sale option has been made available on the portal which facilitates the status of total admission in any program in various departments of the University.

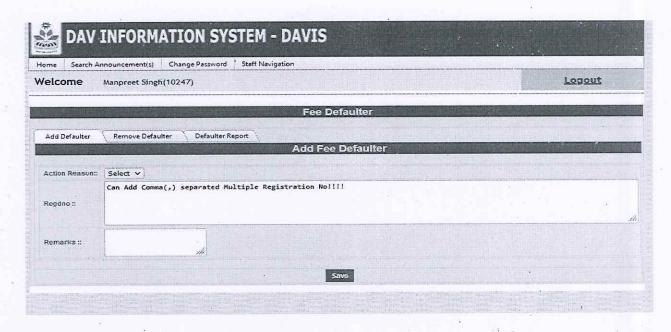
The portal also provides proforma for saving declaration cum tentative calculation of income tax to be paid by the staff members for the financial year. On the basis of such declaration the accounts department deducts the pending amount of tax at source so that there is no excessive burden on the staff members with respect to payment of tax.



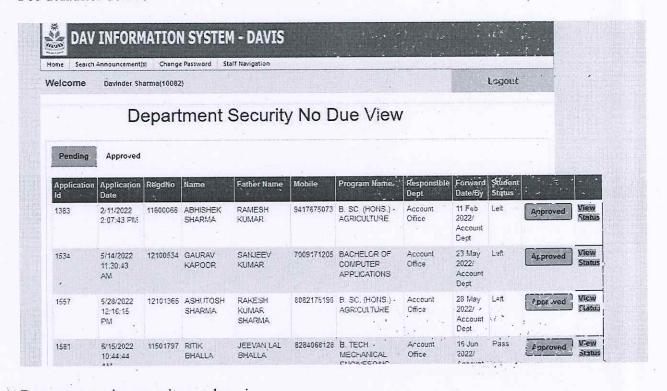
Student No due request View



on u

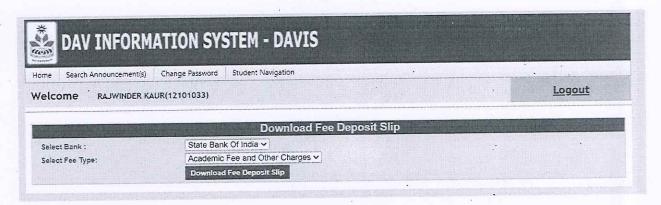


## Fee defaulter details

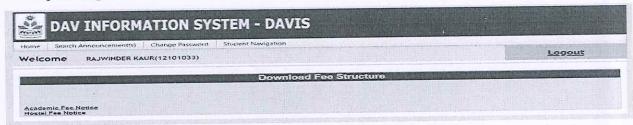


Department wise security no due view





# Fee deposit slip

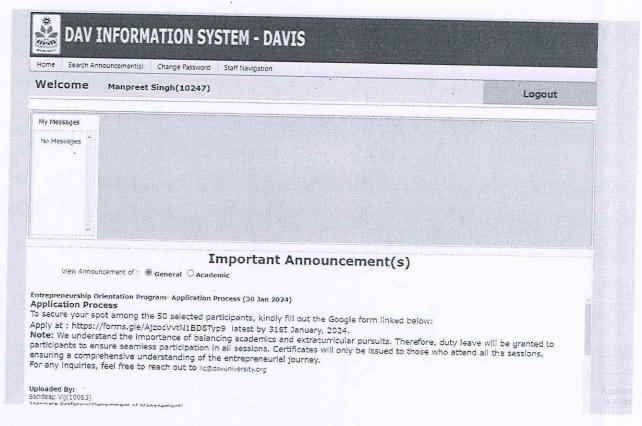


## Fee structure details

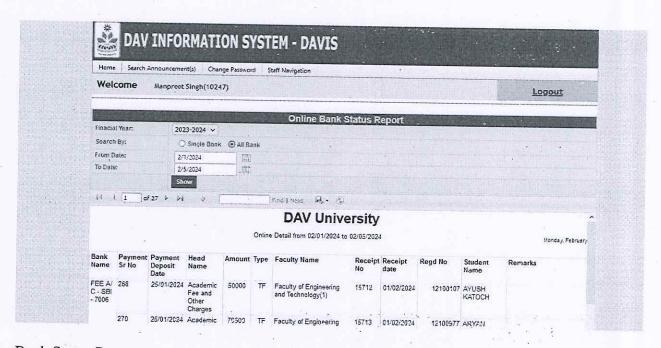
University Copy		Banker Copy		Student Copy	
State Bank Of Kishangarh, Jalandhar (Pu	India injab) (02395)	State Bank Of India Kishangarh, Jalandhar (Punjab) (02395)  IFSC Code: SBIN0002395  Date		State Bank Of India Kishangarh, Jalandhar (Punjab) (02395)  IFSC Code: SBIN0002395  Date	
account No. 33004567006	4	Account No. 33004567006		Account No. 33094567006	
Regd No. 12300001 Student's Name. POOJA Father's Name. PARVEEN KUM Program DOCTOR OF PHILOS COMPUTER SCIENCE AND AF PART TIME)-321 Semester Mobil Hostel Name	OPHY (PH.D.) IN PLICATIONS e 7888964815	Regd No. 12300001  Student's Name. POOJA  Father's Name. PARVEEN KUN  Program DOCTOR OF PHILOS COMPUTER SCIENCE AND AF (PART TIME)-321  Semester Mobi  Hostel Name Room Type	OPHY (PH.D.) IN PPLICATIONS le 7888964815	Hostel Name	DOPHY (PH.D.) IN PPLICATIONS  de 7888964815
Particulars	Amount(Rs.)	Particulars	Amount(Rs.)	Particulars	Amount(Rs
Academic & Other Fee		Academic & Other Fee		Academic & Other Fee	
Hostel Fee		Hostel Fee		Hostel Fee	
Late Fee/Library		Late Fee/Library		Late Fee/Library	
Misc/I-Card/Reappear etc		Misc/I-Card/Reappear etc		Misc/I-Card/Reappear etc	
Grand Total		Grand Total		Grand Total	
		Rs. in words		Rs. in words	

Fee deposit slips



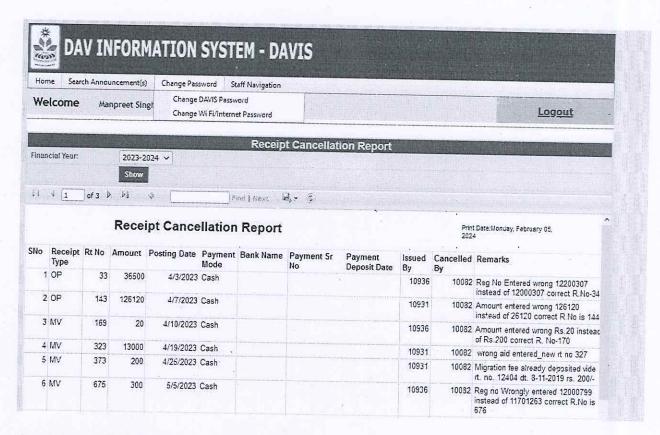


#### General Annoncements

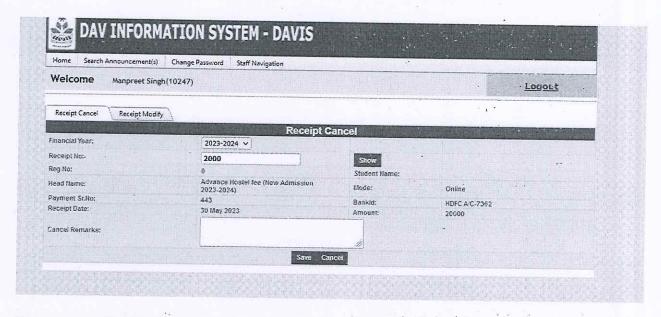


Bank Status Report

REGISTRAR DAV UNIVERSITY JALANDHAR

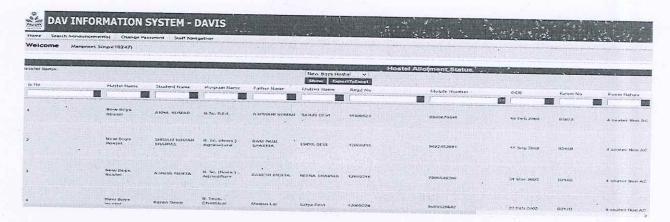


Receipt cancellation report

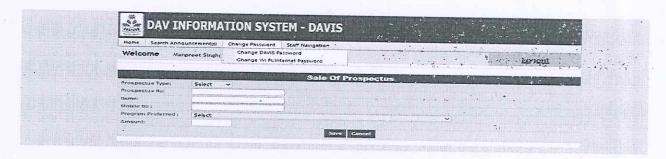


Receipt cancellation

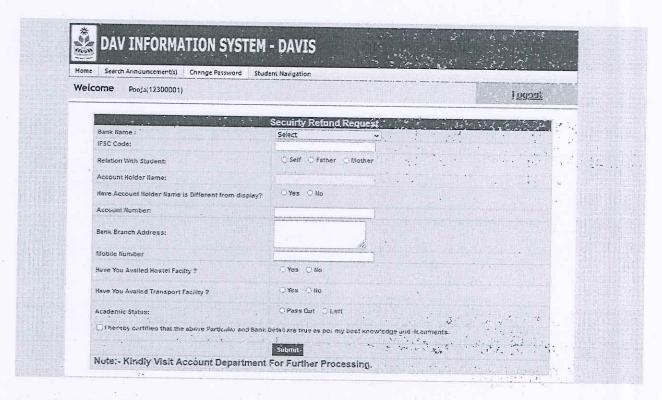




#### Hostel allotment status



### Sale of prospectus



Security refund request

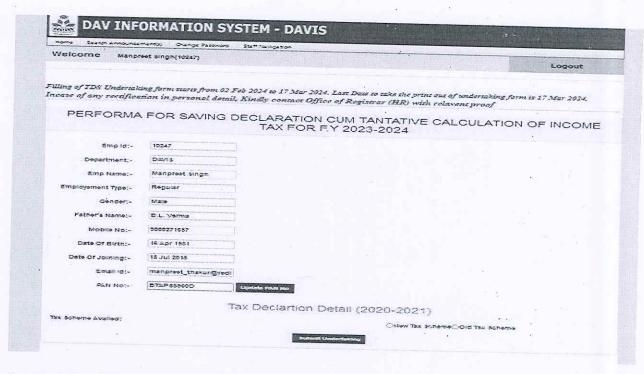


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Welc	Search Annou	rinder Sharma(10082)	La Ziai Kandanon			Logout	
ue Sti rogra	, atus:- m Name:-	Stud	ent No Due	e Status	<u> </u>		
		Student Name	Program Name	No-Due Status	FinalSubmission		
Sr No	RegdNo	Student Name	Flogram name				
16	11600189	SHAIVI JARYAL	B. Sc. (Hons.) - Agriculture	Completed '	Completed	View Detail	Generate Form
25	11600196	Karan Bhagat	B. Sc. (Hons.) - Agriculture	Completed	Completed	View Detail	Generate Form
36	11600037	AAMIR KHAN	B. Sc. (Hons.) - Agriculture	Completed	Completed	View Detail.	Generate Form
43	12001371	RISHABH SHARMA	B Sc. (Hons.) - Agriculture	Completed	Completed	View Detail	Generate Form
	12001373	SHUBHAM THAKUR	B. Sc. (Hons.) - Agriculture	Completed	Completed	View Detail	Generate Form
54			Agriculture				-

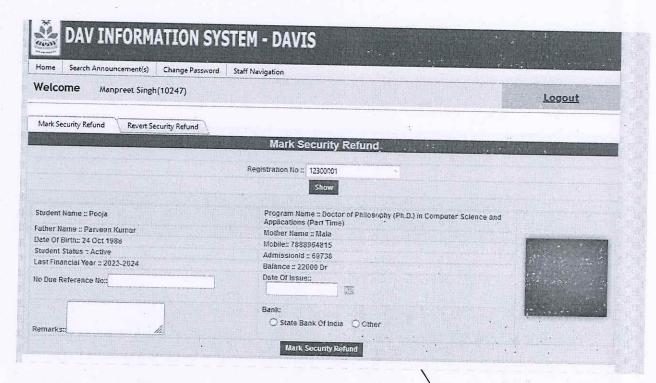
Home	Search Announcement(s)	Change Password Student Na	rigation				Loyout
Welco	ome AKHIL VERMA(11		curity No D	ue Status			
Sritio	ResponsibleDepartment	ResponsibilePerson1	ResponsibilePerson2	ApprovedBy 4	ApprovedDate	Remarks	Department
Simo	Class-Incharge	10115::Sudhir Arora	10106::Ranjodh Singh	10115::Suchir-Atora	02 Sep 2022	16%	Complete
1	Computer Lab	10438::Amandeep Slingh Shullar	10435t:Ravinder Sliigh	10435::Ravinder Singh	02 Sep 2022	NL .	Complete
2	Examination	10091::Satish Arora	10126::Jasbir,Singh	10126::Jasbir Singh '	22 Sep 2022	Transcripts issued	Completd
3	Data Centre(AC-10) ID	10128:: Anit Raihan	10038t:Arvind Mahindry	10128::Amit Rathan	01 Sep 2022	pil.	Completd
4		10077::Aman/jeep Kaut	10078::Maninger Kaur Sood	10076:sikaninder Kasar Sood	01 Sep 2022	Clear	Complete
5	Library *	10042:: Lakhorir Singh	10174::Harinder Kumar	10174::Harinder Humar	01 Sep 2022	ok	Completd
6	Hostel Warden-Male	10024c:Fem Nurti	10125c/Manohar Ld	10125::Manohar Lal	02 Sep 2022	ak	Complete
7	Centre Store	10074::Ashok Upadhyay	10074::Ashok Upadhyay	10074::Ashok Upadhyay .	31 Sep 2022	Done	Complete
8	Record Cell Account Office	10082::Davinder Sharma	10891::Rajiv	10891::Rajiv	01 Sep 2022	Late Fee .	Complete

Student no due status



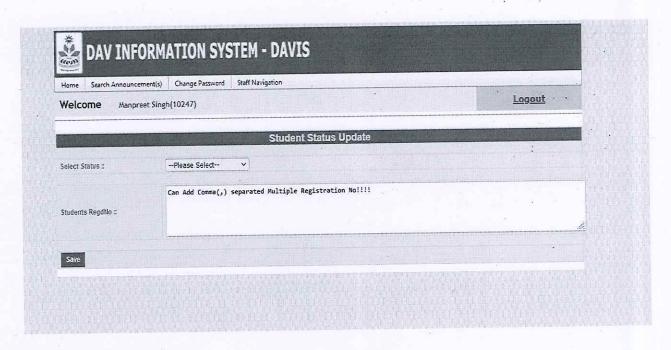


Income tax calculation proforma

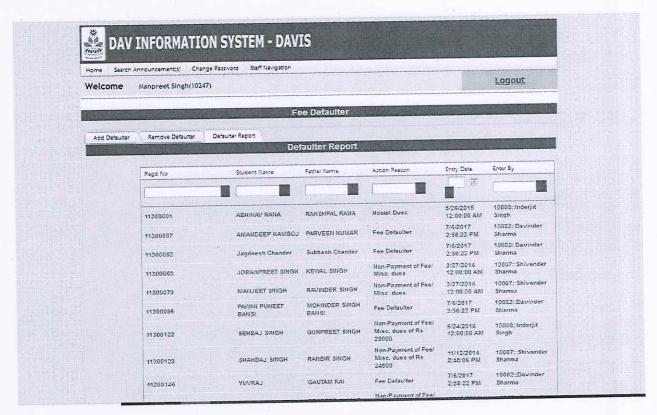


Marking security refund

REGISTRAR DAV UNIVERSITY JALANDHAR

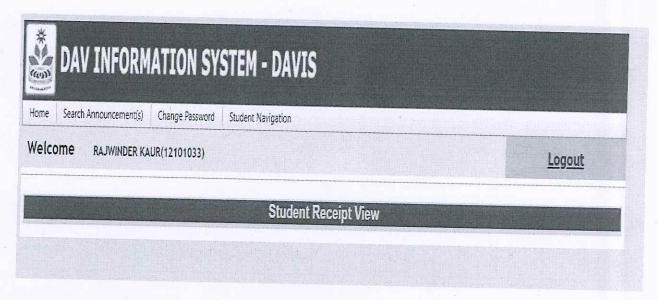


## Marking of security refund



Fee defaulter report





Student payment receipt review

## Student Admission and Support

At the time of admission the academic and personal details of the students are uploaded in the DAVIS portal which is referred by the concerned faculty/offices from time to time. The option of viewing the self-details is kept open for the students as well so that they can verify it and report in case of any required change.

Under the student portal, various scholarships such as Academic scholarship and Non-Academic scholarships available for the students are marked. These scholarships are marked at the time of admission so as to facilitate the students regarding the prompt payment of the fee after availing the same.

At the time of admission, the testimonials of the student are verified from the original documents in order to ensure that the student doesn't face any problem after getting the admission and be sure about his/her eligibility for respective course. The students are also privileged with submission of documents not available at the time of admission due to any valid cause. These documents are updated in DAVIS and the personal file of the student available with the record cell of the University

RECOURAR DAV UNIVERSITY JALANDHAR Library book status report is also available to the staff so that they can facilitate the students in issuing and getting the books returned as per the rule of university.

The students are privileged with the option of applying for improvement in marks if they desire so. In this regard, they can apply through the DAVIS portal by paying required amount of fees.

The students can view the courses allocated to them and if there is discrepancy they can pursue for its rectification through the department.

Attendance is updated by the faculty for all the students which a student can access on daily basis and plan their assignments accordingly. The numeric and graphical representation of attendance is available for each student in their respective portals. The student can view the attendance throughout the semester as and when require. In case of any error in uploading, the student may consult the respective faculty member for its updation as the faculty member has the right to modify the attendance as per the requirement.

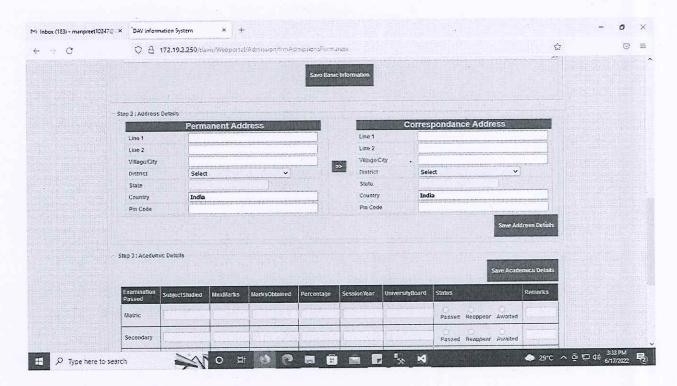
Course-wise MSE Feedback is mandatory for all the students. The students are required to fill their feedback on five point likert scale. The report of such feedback is available with the faculty so that they can plan the future course of action for the slow and advance learners.

The students can register their grievances through the portal which are under the direct access of the Department and competent authority. Immediate attention is given by the authorities for resolving such cases.

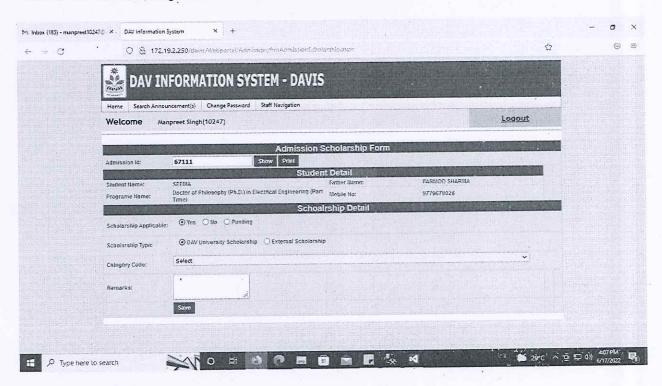
The date sheet for appearing in the upcoming examination is available with the student portal. Apart, the marks for all the components for each course are available in the student portal for reference as well.

The option of applying for reissuing of the ID card is available on the DAVIS portal. This can be done through the student portal.



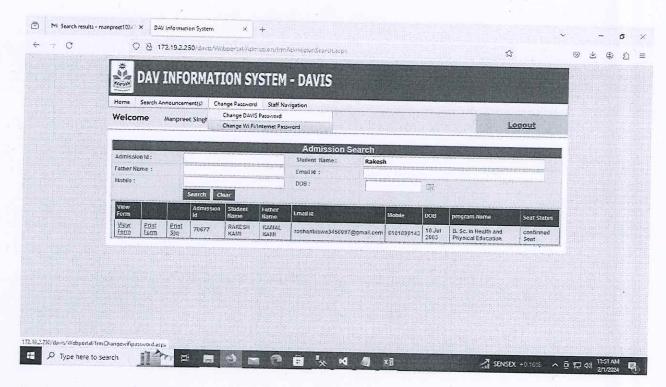


Student's information updation at the time of admission

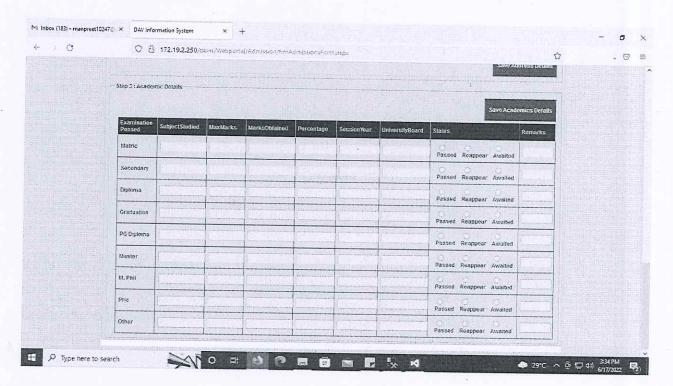


Marking of scholarship



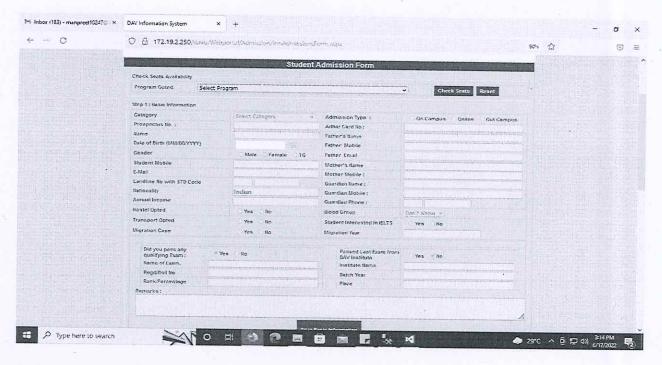


#### Student admission search

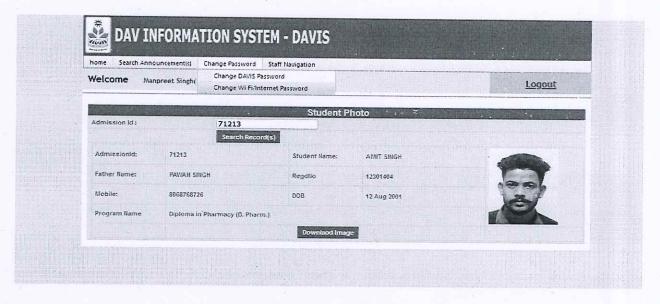


Student details



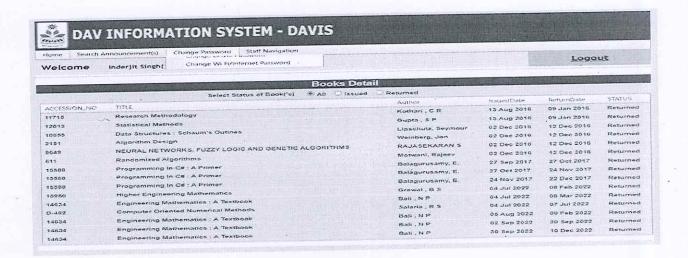


#### Student admission form

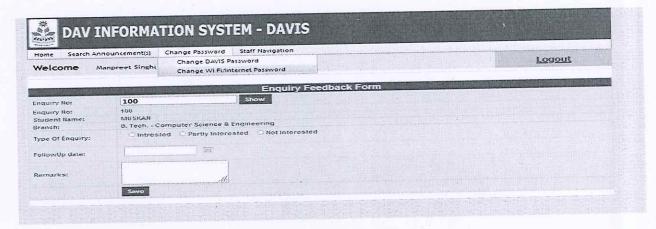


Student Photo



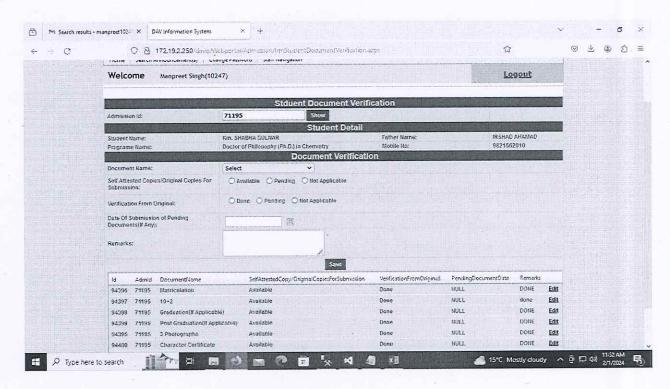


#### Books details

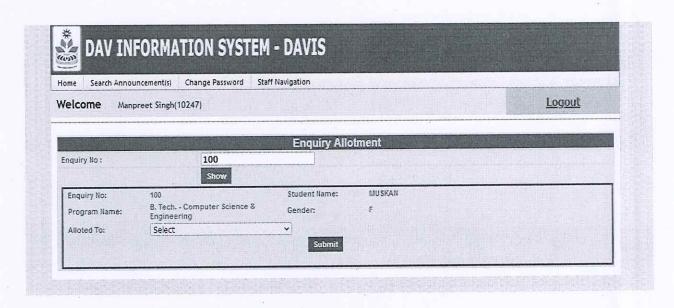


Password change option



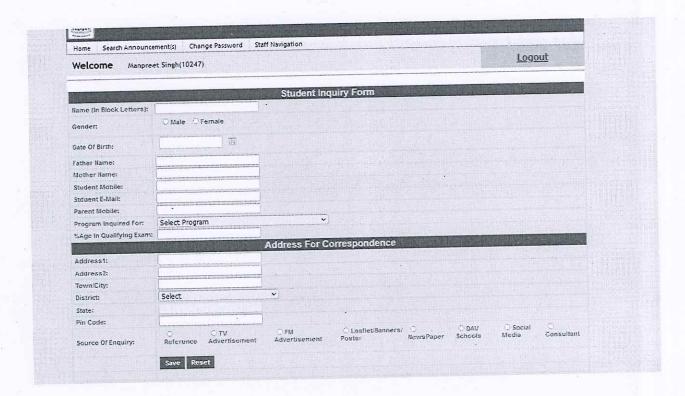


#### Document verification

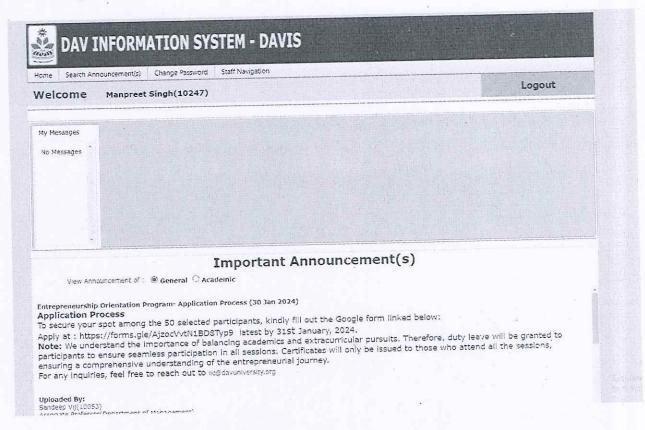


Student admission enquiry allotment



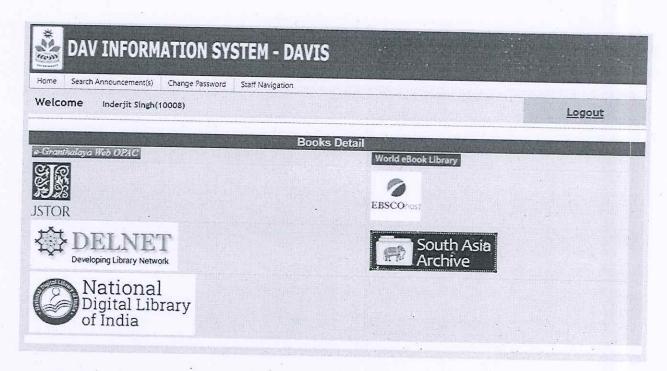


## Student enquiry form

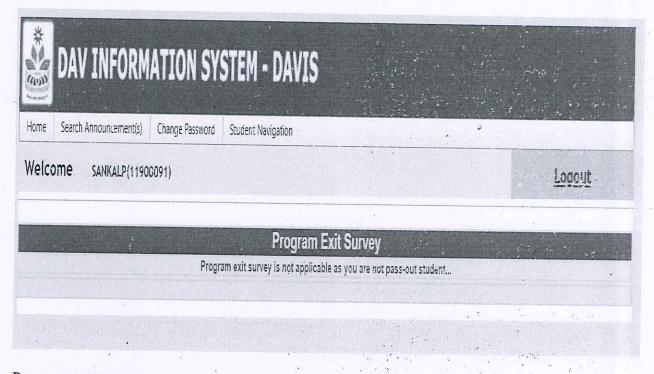


#### General Announcement



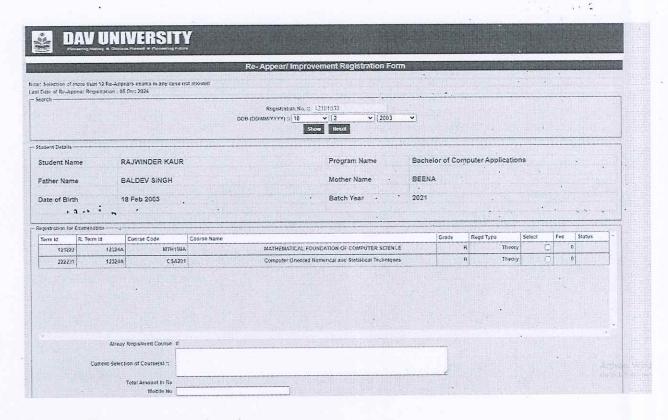


## Library Resources

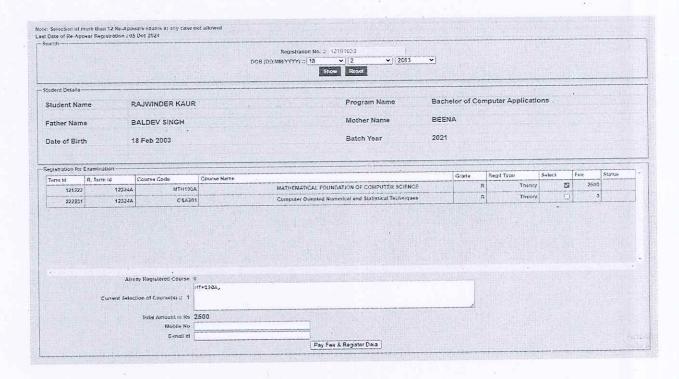


Program exit survey

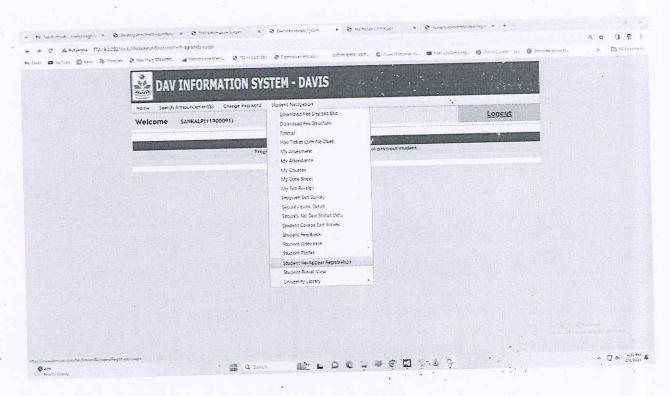




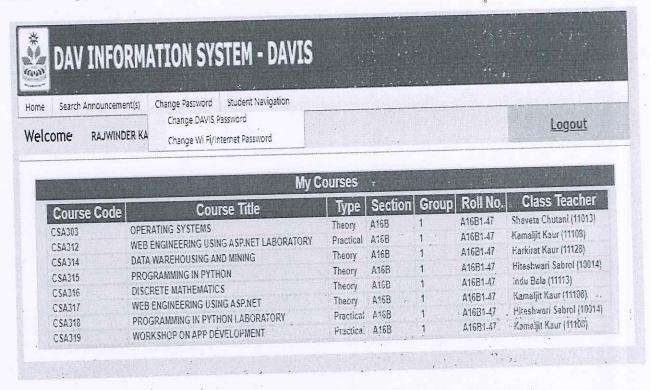
## Reappear/Improvement registration





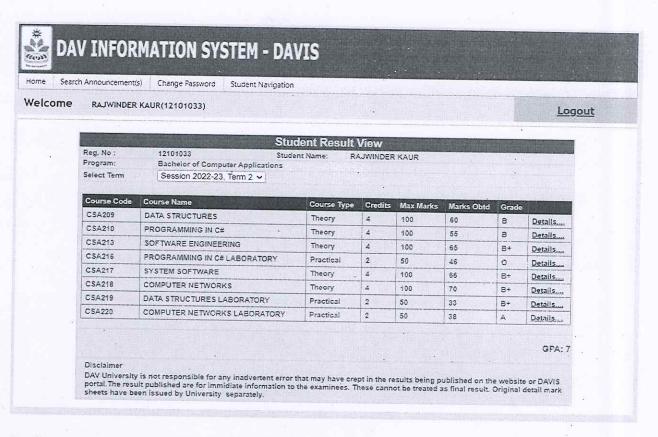


## Student support data

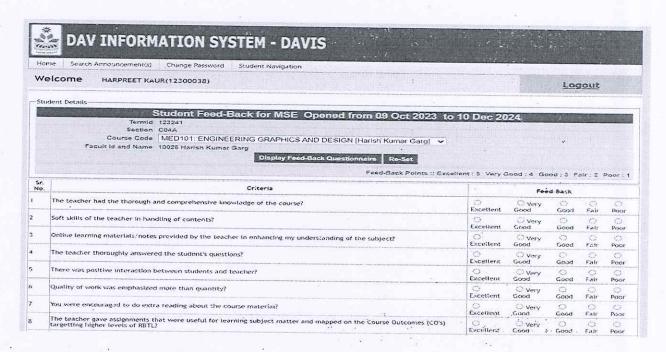


Student courses details

REGISTRAR DAV UNIVERSITY JALANDHAR



#### Student result review

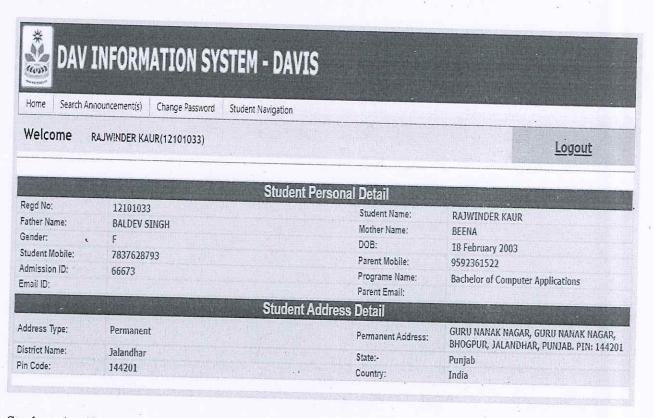


MSE Feedback (Student View)



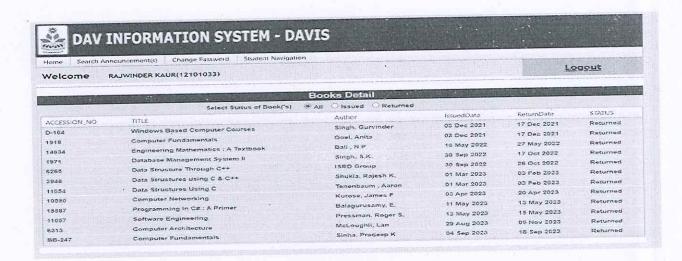
Home Search Annou	ncement(s) Change Password Stude	ent Navigation	
Welcome RAJ	WINDER KAUR(12101033)		<u>Logout</u>
rievance Type:-		Student Grievance	
mail ID:-	Academic	<u> </u>	
escription:-	t and the second		
	Save		

Student Grievances

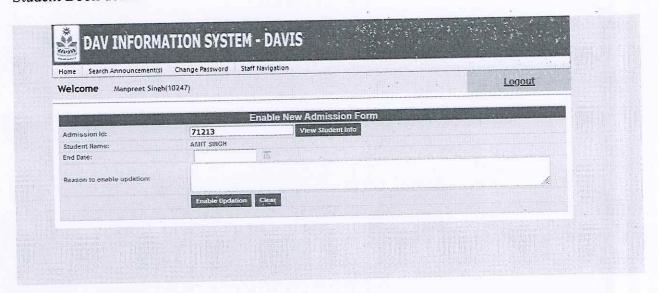


Student details

REGISTRAR DAV UNIVERSITY JALANDHAR

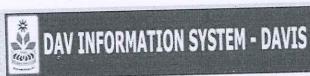


#### Student Book detail



Enabling new admission form



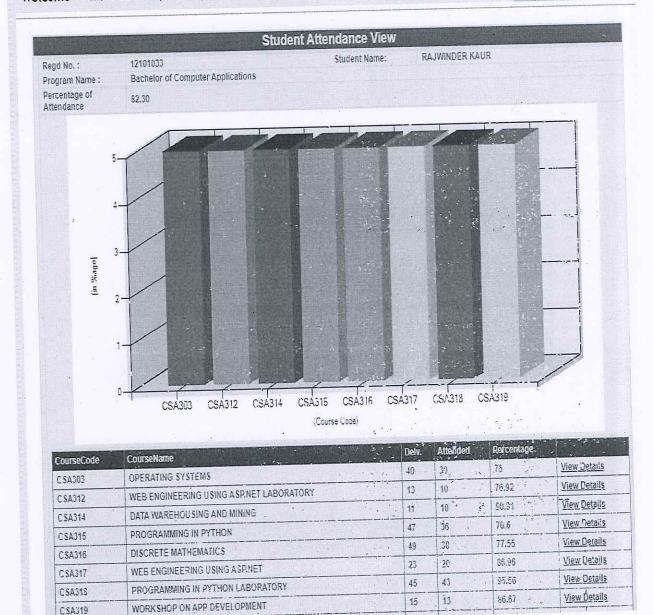


Search Announcement(s) Change Password Student Navigation

Welcome

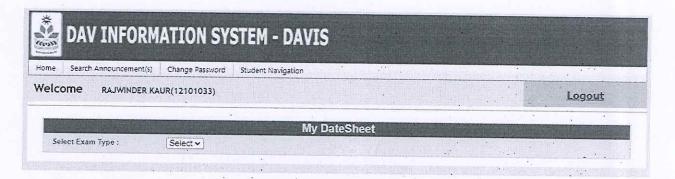
RAJWINDER KAUR(12101033)

Logout

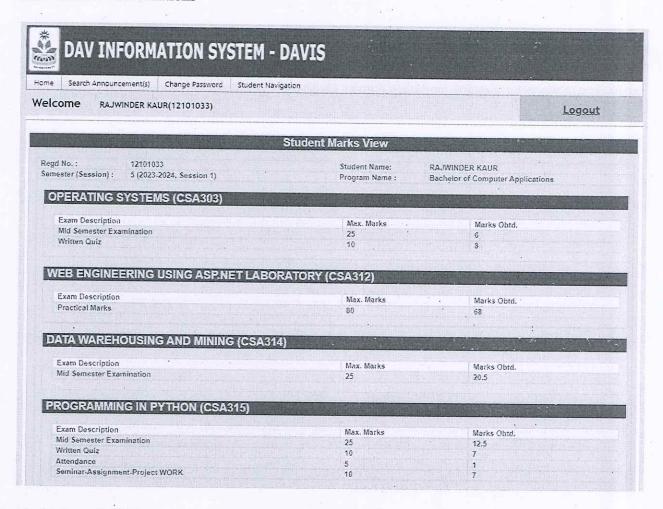


Student attendance view





#### Date sheet of examinations



Students marks view



#### Examination

Through the DAVIS portal, student needs to register for mid- semester examination and end semester examination by filling enrollment form in order to confirm his/her candidature. After every semester, the students need to get registered themselves in the upcoming semesters by filling the registration form available on the portal. The examination department circulates the same through DAVIS for its compliance.

The reappear data is also uploaded at the portal (with reference to the examination department) for smooth conduct of the reappear examination.

For ensuring the availability of marks related to all the components, the examination department is vested with the powers of checking the uploaded marks for each component by the faculty members. In case of pendency the examination directs the concerned faculty to do the needful within prescribed time limits.

The examination generates the Cumulative Grade Points for each student through DAVIS portal after ensuring the relevant data/record. The semester-wise transcripts are issued by the examination department at the end of each semester and the Cumulative Grade for the program is issued after the completion of the program. At the end of program Academic transcript is also issued by the university.

The option of generating Provisional Degree Certificate is also available for the students if they desire so. The application pertaining to the same is to be initiated from the student

Through the portal the student can view their results in each course opted by them semester-wise. The student can use this result for their future endeavors as well.

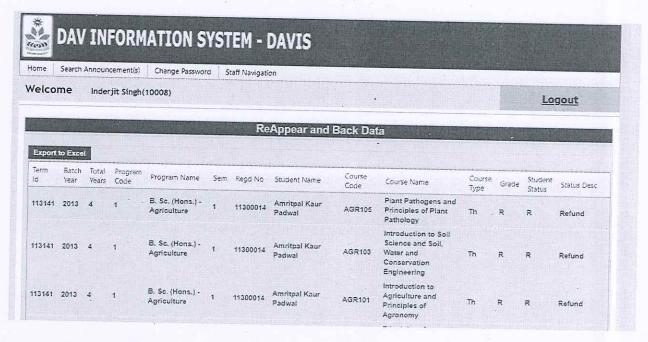
At the DAVIS portal, there is a provision of rectification of marks. In this regard, the examination approves the rectification of marks by re-allocating it to the concerned faculty member for updation of marks through portal. However, the rectification is recorded at the back-end of the DAVIS for record purpose and in order to avoid the unnecessary deliberations.

Chronological order is followed for uploading the marks for different components at the university portal. Proper schedule is disseminated among the faculty members for the same in order to avoid any unwanted delay.

REGISTRAR DAV UNIVERSITY JALANDHAR Final grades are assigned by the examination department for each student at the end of every semester. These grades are assigned as per the examination policy of the university.

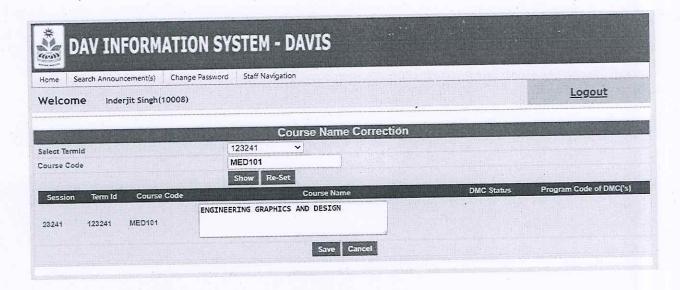
Reappear marks are also uploaded on the DAVIS portal and proper records are maintained by the examination for such students as well.

Through the DAVIS portal, marks pendency list is generated by examination department from time to time and duly gets circulated among the faculty for their prompt and required action.

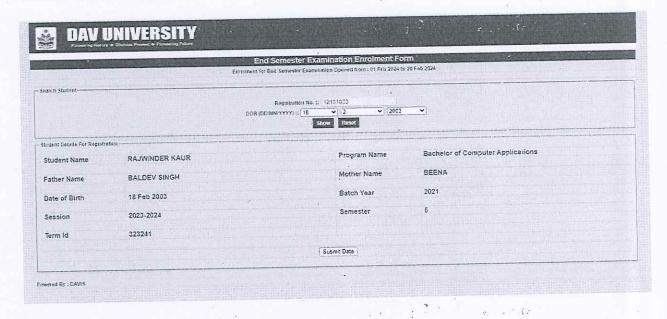


Reappear and backlog data



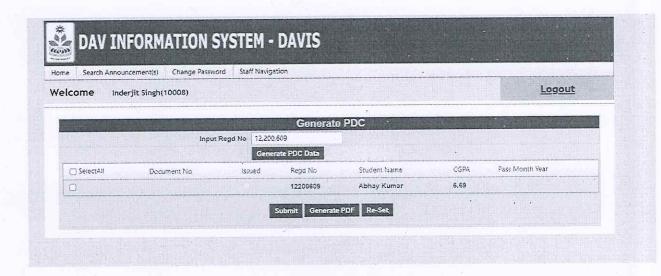


## Correction of course name

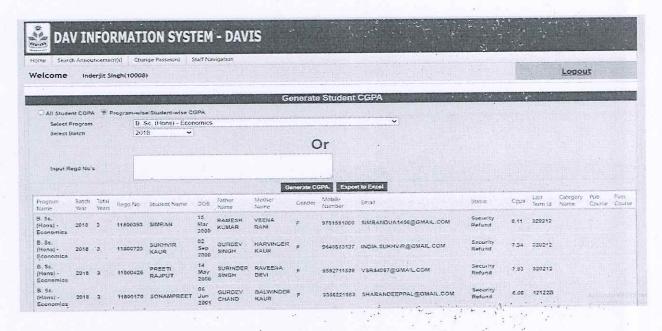


ESE Enrolment form

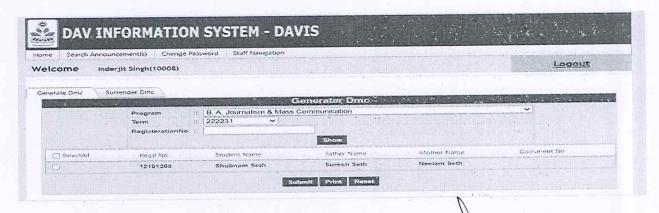




## Provisional Degree Certificate



#### Student Cumulative grade generation

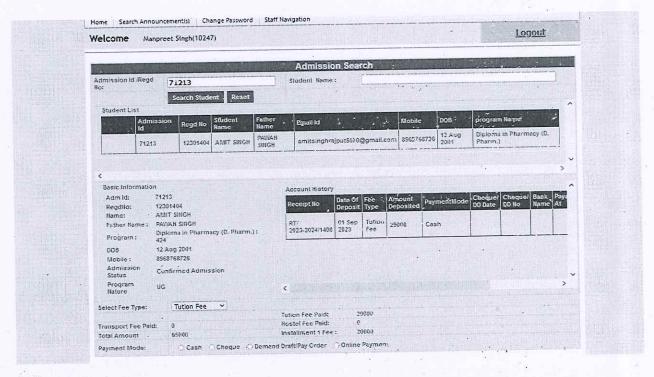




## Generating Detail Marks Card

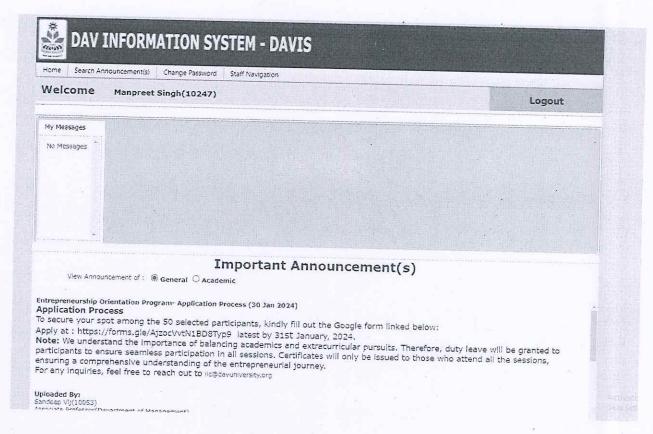


## Student ID card Report

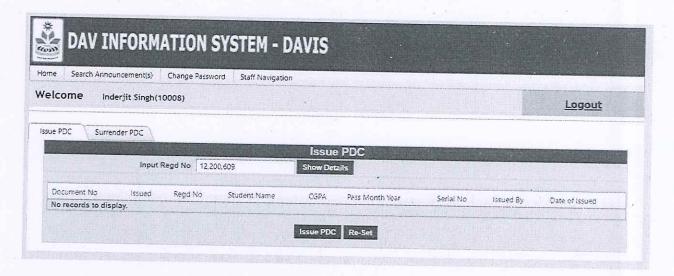


Student admission search



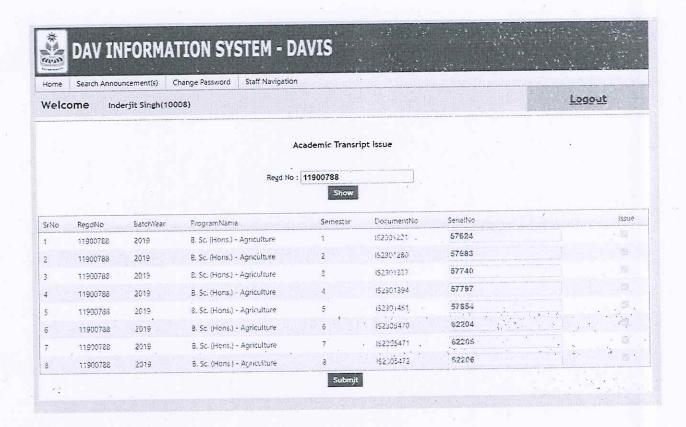


#### Announcement

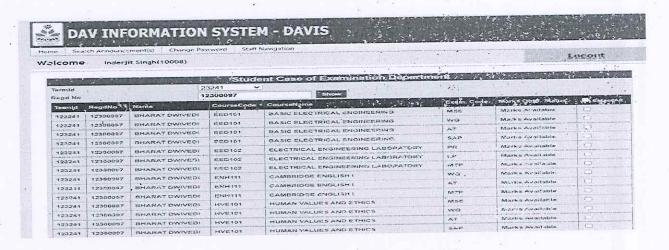


Issuing Provisional degree certificate





Academic Transcript Issue



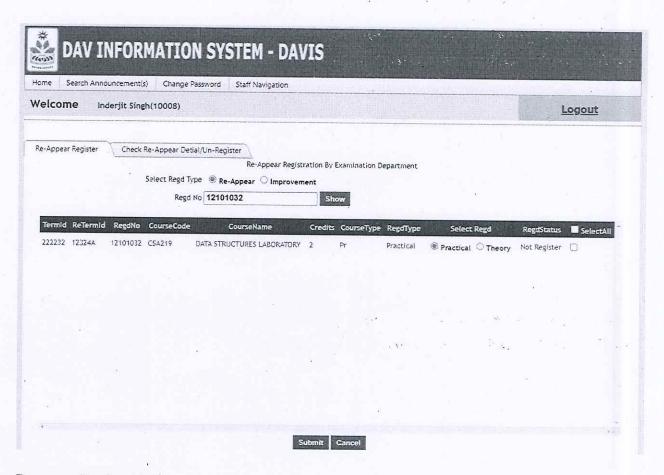
Student Case details



		Registration For Mid S	Sem. Exam 2021 (Even Si	emseter)
		. Registration for Mid Semester Ex	ammation Opened from : 20 Jan 2024 to	28 Feb 2024 :
Search Student				A Compression of the Compression
		Registration No.		
		DOB (DD:MMYYYY) :: 18	▼ 2	<u>v</u>
tudent Details For Registr	ation			
Student Name	RAJWINDER KAUR		Program Name	Bachelor of Computer Applications
ather Name	BALDEV SINGH		Mother Name	BEENA
ate of Birth	18 Feb 2003		Batch Year	2021
ession	2023-2024		Semester	5.
erm id	323241			
			Submit Data	

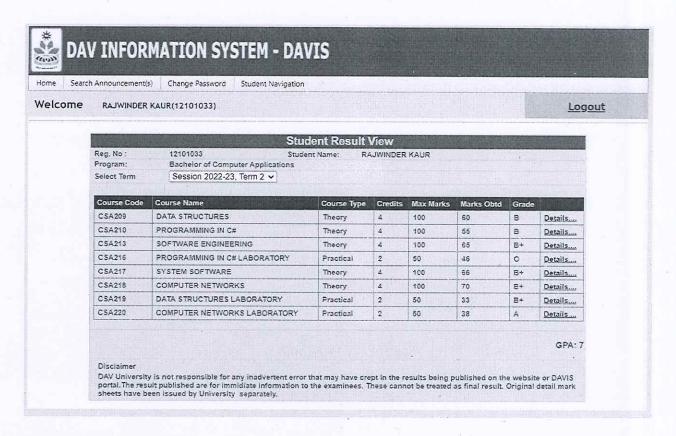
Registration for mid semester examination



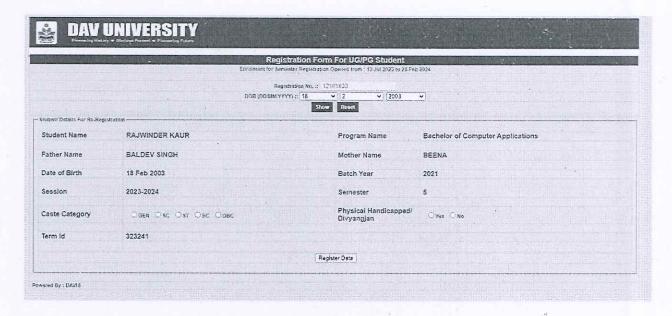


Reappear Registration





#### Student result View



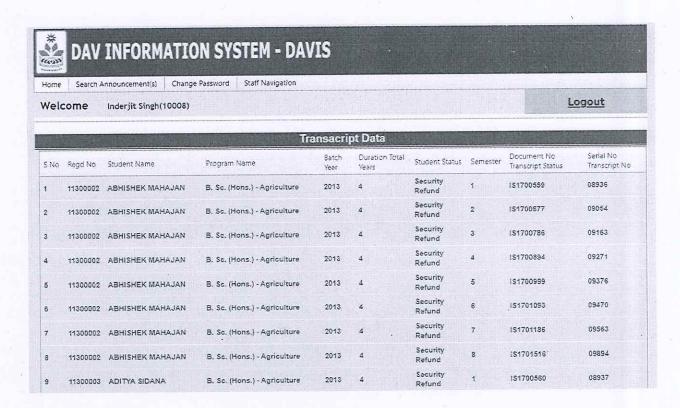
Semester Registration for the students



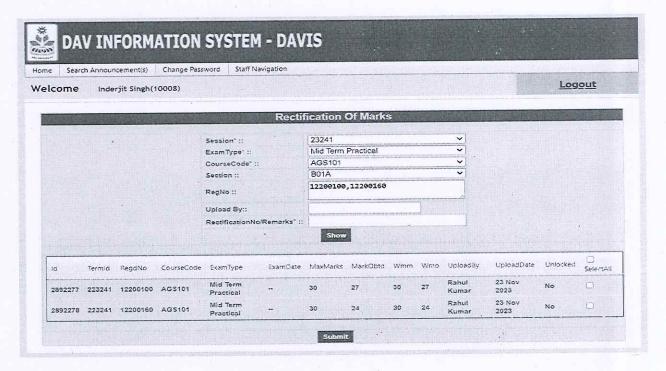
Home Search Announcer	ment(s) Change Password Staff Navigation	
Welcome Manpre	et Singh(10247)	<u>Logout</u>
	Philad River II de	
The same of the same of the same	Student Status Updat	
Select Status ::	Please Select v	
	Can Add Comma(,) separated Multiple Registration No!!!	
Students RegdNo ::	can Muu Comma(,) Separated Multiple Registration No.::	
and the regular and the regula		
		<u> </u>
Save		

Student Status update



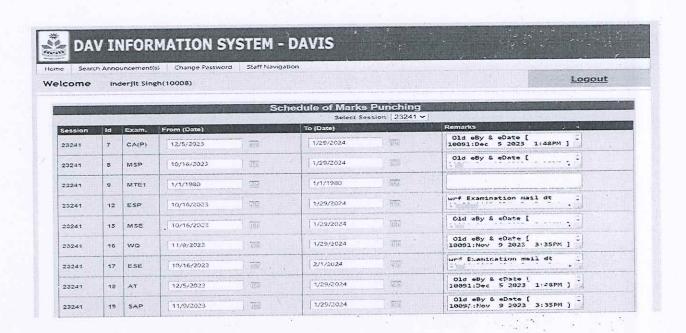


## Transcript Data

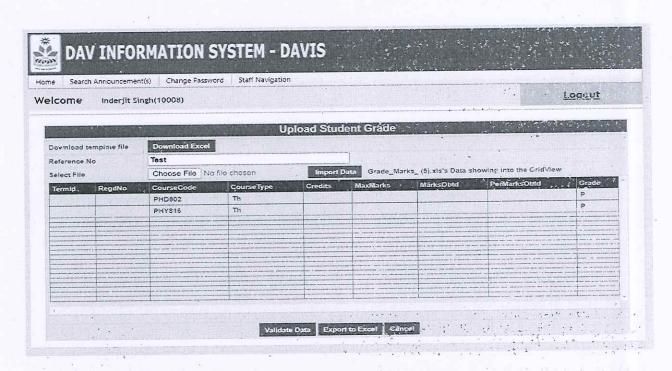


Rectification of Marks



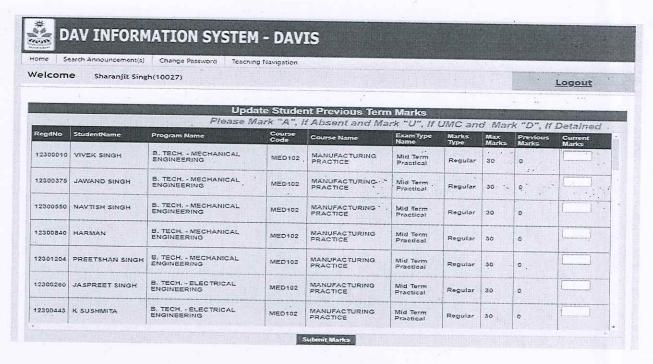


Marks punching of students

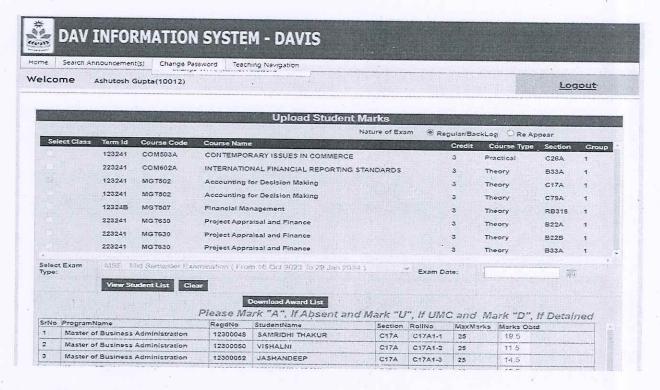


Student Crade uploading



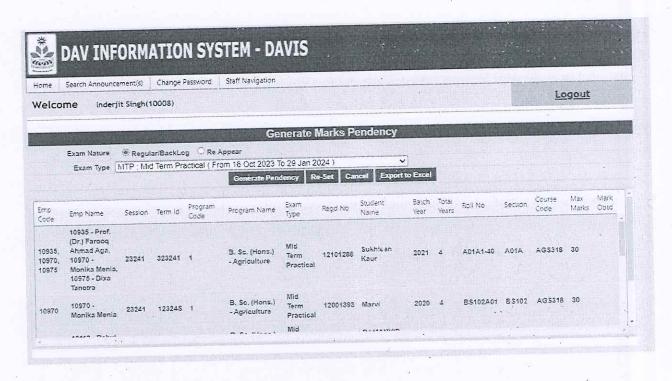


## Updating student previous term Marks



Uploading student Marks





Generating marks pendency



# Statistics of E-Governance via University's ERP –DAV University Information System (DAVIS).

Module Name	4/
Assignment: Used to Post and Checking of an Announcement	77
Message: Posting and Checking of Message(for Individual)	1467
Program Allocation: Departmental coordinator / head	105
Course Master: For entry of new subjects in the scheme of	371
Course Group Master: Create Course Groups as per NEP	4
Scheme Master: used to create the curriculum of program, exam weightages and register the students in courses for the current semester.	11572
Uploading of Electives: used to register the students in elective courses	8221
Course Registration: As per curriculum DAVIS update/upload the core Course Registration of Students.	59425
Section Authorization: Used to assign the section to	3888
Room Booking: used to allot the room	958
Bus Route Master	13
Bus Route Stoppage Master	63
Student Transport Allocation	313
Staff Transport Allocation	40
Diesel Consumption Entry	1410
Transport Repair Maintenance	1166



Designation Master: Create New Designations	6
	145
Employee Entry: Generation of New Employee Id	100000000000000000000000000000000000000
Employee Update: Modify the Employee Information	145
Security No Due Conformation	1044
Student Feedback Survey and Reports.	626250
Course Exit Survey and reports	153584
Program Exit Survey and Reports	2211
Student Feedback Reports	405390
Online Fee payments.	16003
Staff TDS Undertaking format	104
Add/Remove Fee Defaulter	1931
Admission Fee Deposit & Generation of Registration No	1719
Generation of Enquiry form	1699
Counselling feedback	1152
Sale of Prospectus	2090
Record Basic, Academic and Other information of Student	4032
Student Grievance	5
Student Profile	3440
Student feedback.	405390
Course Exit Survey.	163584
Program Exit Survey	2211
Re Appear Registration	3427



Circulation Details of Library.	7751
Upload Marks: Used to enter the Student Marks secured in various examination, quiz, assignment etc. manually or using the excel sheet and download the Award-List for submission in examination department.	177891
Unlock the Marks for Rectification: Examination department unlocks the marks as per approval of marks rectifications.	6580
Generate CGPA: Examination department use this to ascertain student's CGPA.	1664
Generate and Surrendered DMC: Examination Department Generate the DMC and Surrendered if any correction founded.	5594/349
<b>Issue DMC:</b> Examination department prints and issues the DMC to the students.	5398
<b>Download Registration Report:</b> Examination Department can download the data of Semester, MSE or ESE registration.	S-74
Back Log Registration: DAVIS dept. register backlogs as per data provided by Examination.	42
Re Appear/Improvement Registration: Student may register themselves in reappear or improvement if any online from any place.	3143
Re Appear/Improvement Registration Examination Department: if at any time student failed to register themselves due to any connection failure or any payment issues, examination department has the interface to through their case. Even examination department have the provision of any alteration in student Re-Appear registration.	284
<b>Re-Appear Online Fee payment:</b> Student may use online payment system for re-appear registration.	739
Upload Marks Punching Schedule: Examination department may upload or update the marks uploading schedule of faculty.	10

## Annexure:

1	2	3
Name of Module	Name of Interface	Assigned To



Administration	■ Faculty/wing master   * Staff/Administrato
	School/Division master
	School program linking.
	Allotment of Interfaces
Online Bulletin	<ul> <li>Announcement: Used to Post and Checking of</li> <li>Student</li> </ul>
Board	an Announcement Staff
	<ul> <li>Message: Posting and Checking of Message(for</li> <li>Faculty</li> </ul>
	Individual)
Academic Module	Program Allocation: Departmental     Faculty
	coordinator / head selects the program Coordinator / head
	<ul> <li>Course Master: For entry of new subjects in</li> <li>Faculty Members</li> </ul>
	the scheme of program.   Executives of
	Course Group Master: Create Course Groups     Academic Affairs
	as per NEP guidelines.
	Scheme Master: used to create the cyrriculum
	of program, exam weightages and register the
	students in courses for the current semester
	<ul> <li>Uploading of Electives: used to register the</li> </ul>
	students in elective courses
	• Scheme Peport. Generate the report of
	curriculum courses uploaded by coordinator.
	Curriculum Pendency Report Office of
	academic affairs monitors to curriculum
	uploaded by Coordinators and generate the
	pendency report of the same.
	Sectioning: DAVIS department generates the
	Sections for all the Students.
	Section and Student Group Update: DAVIS
	can update the Section and Student Group as'
	per approved by academic affairs
	Course Registration. As per cure, subura DAV(S)
	update/uplcac the core Course Fegistration of
	Students.
	Section Authorization; Used to assign the
	section to faculty.
	■ Dcwnload Students List: Used to get the list of
	Students of Specified Section.
	<ul> <li>Uploading he time table: Department</li> </ul>
* *	Coordinators uploaded their time wiele in the
	DAV S Portal
	Mark Student Attendance: used to meet the
	Attendance of the students in the class.
	<ul> <li>View the Student Attendance: Uzed to ₩8W</li> </ul>
	the student attendance a object was as well as
	cumulative.
Hostel Module	Room Rook vg: used to allot the reserr     Festel Harden



	<ul> <li>Room Allotment Report : Used to check the</li> </ul>	2 1
	data of allotted and vacant rooms in the hostel	
	<ul> <li>Hostel Movement Register: Used to keep in</li> </ul>	
	and out movement records of hostellers	
Transport Module	Bus Route Master	<ul> <li>Accounts</li> </ul>
	<ul> <li>Bus Route Stoppage Master</li> </ul>	Executives
		- 1
	Student Transport Allocation ,	<ul> <li>Transport Manage</li> </ul>
	Staff Transport Allocation	72
	Generation of Transport Allocation Report	
	<ul> <li>Diesel Consumption Entry</li> </ul>	
	<ul> <li>Diesel Consumption Report</li> </ul>	
	Transport Repair Maintenan	
	Transport Repair Maintenance Report	
HR Module	Designation Master : Create New Designations	HR Executives
	Employee Entry : Generation of New	Staff
	Employee Id	► Faculty
	<ul> <li>Employee Update: Modify the Employee</li> </ul>	- racuity
	Information	
@	Employee Picture: Upload the Picture of	
	Employee	
	Employee Search : One can check employee	
	The second of th	
	details by entering employee Id, Name or	
General DAVIS	Department Character DAYIC Parameter	C. CC
	Change DAVIS Password	■ Staff
Module – Staff	Charge WiFi Password	<ul><li>Faculty</li></ul>
	Search Announcement	
	Student Search	
	Employee Search	
A	<ul> <li>Formats</li> </ul>	
	<ul> <li>Student Id card Report.</li> </ul>	
	Student basic Info or Reset DAVIS password	
Security No Due	<ul> <li>Security Bank Detail</li> </ul>	<ul><li>Student</li></ul>
Module	<ul> <li>Security No Due Status View</li> </ul>	<ul><li>Staff</li></ul>
#	<ul> <li>Account No Due Request View</li> </ul>	<ul><li>Faculty</li></ul>
	<ul> <li>Department wise No Due View</li> </ul>	<ul> <li>Account Officer</li> </ul>
	<ul> <li>Security No Due Conformation</li> </ul>	
	<ul> <li>Student No Due Tracking View</li> </ul>	
QAC	Student Feedback Survey and Reports.	<ul> <li>IQAC Executive</li> </ul>
Sign Trailed in	■ Course Exit Survey and report:	<ul><li>Coordinators</li></ul>
	<ul> <li>Program Exit Survey and Reports</li> </ul>	■ Student
	<ul> <li>Student Feedback Reports</li> </ul>	



Accounts Online Module	<ul> <li>Generation of Fee Deposit Slip</li> <li>View Fee Defaulter Information</li> </ul>	<ul><li>Students</li></ul>
	<ul> <li>Online Fee payments.</li> </ul>	
	<ul> <li>Staff TDS Undertaking format</li> </ul>	<ul> <li>Accounts Executive</li> </ul>
± 55	<ul> <li>Add/Remove Fee Defaulter</li> </ul>	<ul><li>Staff</li></ul>
e a	<ul> <li>Student Status Marking</li> </ul>	
8 4/	<ul> <li>Marking of Security Refund</li> </ul>	<ul> <li>Accounts Officer</li> </ul>
	<ul> <li>Admission Fee Deposit &amp; Generation of</li> </ul>	
	Registration No	
	<ul> <li>Receipt Cancellation</li> </ul>	
Accounts Online	Receipt Cancellation Report	<ul> <li>Accounts Officer</li> </ul>
Module: Reports	<ul> <li>Online Bank Status Report</li> </ul>	
	Online Fee payment Report	
Admission Enquiry	Generation of Enquiry form	<ul> <li>Admission</li> </ul>
Counseling &	<ul> <li>Counselling feedback</li> </ul>	Executive
Feedback	<ul> <li>Database generation for follow-up of admission.</li> </ul>	<ul> <li>Candidate</li> </ul>
	seeking candidate	Interested in taking
		admisson
		<ul> <li>Admission</li> </ul>
		Counselor
		<ul><li>Faculty</li></ul>
L. IT. L-M.		Coordinator
Admission Module	<ul> <li>Sale of Prospectus</li> </ul>	<ul> <li>Admission</li> </ul>
	Record Basic, Academic and Other information	Coordinator
	of Student	<ul> <li>Admission</li> </ul>
	<ul> <li>Document Verification</li> </ul>	Executive
	Capturing and Uploading of Student	<ul> <li>Faculty</li> </ul>
	Photograph	Coordinators
	Search of Admission database, Generate	/verification Officer
	Admission Slip and Admission Ferm	<ul> <li>Accounts Officers</li> </ul>
	Scholarship Eligibility Detailed Entry	Clerk of Public
	<ul> <li>Unlock and Update Admission Form</li> </ul>	Relations
	Generation of ld card Data	department
	Generation of Registration No.	
Student DAVIS Portal	Change DAVIS Password	≤ Student
	Change WiF1 Password	
	Download Fee Structure	
	<ul> <li>Download Fee Deposit Slip</li> </ul>	
	<ul><li>Formats</li></ul>	
	<ul> <li>View Attendance</li> </ul>	
	<ul> <li>View Date sheet uploaded by examination.</li> </ul>	
	View marks in different components of	
	examination	a ::
	Fee Receipt	
	Result View	e) .
	Search Announcement	



Library	<ul> <li>Student Profile</li> <li>Student feedback.</li> <li>Security No Due Status View</li> <li>Course Exit Survey.</li> <li>Program Exit Survey</li> <li>Re Appear Registration</li> <li>Circulation Details of Library.</li> <li>View Library resources.</li> <li>e-Granthaya web opac</li> <li>Circulation Details</li> </ul>	<ul><li>Staff</li><li>Student</li></ul>
	<ul> <li>Library Resource Details</li> <li>Subject wise books report</li> </ul>	
Examination Module	<ul> <li>Upload Marks: Used to enter the Student         Marks secured in various examination, quiz,         assignment etc. manually or using the excel         sheet and download the Award-List for         submission in examination department.</li> <li>Unlock the Marks for Rectification:         Examination department unlocks the marks as         per approval of marks rectifications.</li> <li>Upload Rectified marks: Faculty can re-         upload the marks in rectification of error in         marks uploading with due approval</li> <li>View Marks Pendency: Examination         department use this interface to check the         pendency in uploading of different components         of examination by faculty.</li> <li>Mark Examination Cases: Examination         department may mark any case if any in the         student marks components.</li> <li>View Result: One may view the marks as well         as Grades of Students.</li> <li>Generate CGPA: Examination department use         this to ascertain student's CGPA.</li> <li>Download the Old Award-List: One can         download award-list of any course regardless         to sessions.</li> <li>Dc wnload the Award-Lists of Course Area:         Coordinator can download the award list of any         session and any course cover in their course         area.</li> <li>Generate and Surrendered DMC:         Examination Department Generate the DMC         and Surrendered if any correction founded.</li> <li>Issue DMC: Examination department prints         and issues the DMC to the students.</li> </ul>	<ul> <li>Faculty</li> <li>COE/Executives of Examination department</li> <li>Student</li> <li>Staff</li> <li>Parents</li> </ul>



- Transcript Data: Examination department generates the reports to get the details of student for whom they generate DMC.
- MSE Registration: Student can enroll their self for MSE.
- ESE Registration: Student can enroll their self for ESE.
- Download Registration Report: Examination Department can download the data of Semester, MSE or ESE registration.
- Generate and Surrendered PDC: Examination
   Department Generate the PDC and Surrendered if any correction founded.
- Set-Up Pass out month and Year manually: Suptd. Examination Set up pass out month and year of Student manually for generation of FDC and DMC.
- Issue PDC: Examination department prints and issues the PDC to the students.
- Back Log Registration: DAVIS dept. register backlogs as per data provided by Examination.
- Re Appear/Improvement Registration:
   Student may register themselves in reappear or improvement if any online from any place.
- Re Appear/Improvement Registration
  Examination Department: if at any time
  student failed to register themselves due to any
  connection failure or any payment issues,
  examination department has the interface to
  through their case. Even examination
  department have the provision of any
  alteration in student Re-Appear registration.
- Re-Appear Online Fee payment: Student may use colline payment system for reappear registration.
- Download course registration, backlog
   Data: Examination Department may download
   data of Student Course registration and
   backlogs for further processing.
- Download Re-Appear Data: Examination
   Department may download data or student who have register for re-appear for fulfile 'projessing
- Course Name Correction: Isary coursetitle correction is required the examination uses this interface to proceeds.



	<ul> <li>Upload Grades: Examination department capable of uploading any grade if they process any result (Ph. D. Cases)</li> <li>Upload Marks Punching Schedule:         Examination department may upload or update the marks uploading schedule of faculty.     </li> </ul>	
Student Grievance	<ul> <li>Academic</li> <li>Administrative</li> <li>Grievance related to assessment</li> <li>Grievance related to victimization</li> <li>Grievance related to attendance</li> <li>Grievance related to fee</li> <li>Grievance related conduct of examination</li> </ul>	 Concerned and authorized offices

REGISTRAR DAV UNIVERSITY JALANDHAR