

Department of English

DAV University

Minutes of the Meeting

Date: July 13, 2024

Time: 01:00 PM

Venue: Committee Room, DAV University

Attendees:

- **Prof. Gurupadesh Singh** – Subject Expert
- **Prof. Vivek Sachdeva** – Subject Expert
- **Mr. Vishal Verma** – Industry Expert
- **Dr. Akanksha Nautiyal** – Coordinator, English Department
- **Dr. Pratima Sharma** – Coordinator, Psychology Department
- **Ms. Monika Supahiya** – Faculty Member, English Department
- **Mr. Digvijay Singh** – Faculty Member, English Department
- **Mr. Dildar Singh** – Faculty Member, English Department
- **Mr. Randhir Singh** – Student, MA English 2nd Year
- **Ms. Tanveer** – Student, BA English 3rd Year
- **Ms. Saileen** – Alumnus, BA and MA English
- **Ms. Sunakshi** – Alumnus, BA English

Agenda:

1. Approval of BA English syllabus according to NEP 2020.
2. Approval of MA English syllabus according to CBCS.
3. Multidisciplinary Course:
 - ENH161 Professional Communication.
4. Ability Enhancement Courses:
 - ENH111 Cambridge English I
 - ENH112 Cambridge English II
 - ENH151 Communication Skills.
5. Suggestions on job opportunities and employability for English graduates.

Minutes:

1. Approval of BA English Syllabus (NEP 2020):

- The faculty presented the revised BA English syllabus aligned with the National Education Policy (NEP) 2020.
- Prof. Gurupdesb Singh and Prof. Vivek Sachdeva reviewed the syllabus and provided their expert opinions.
- The syllabus was discussed in detail, with inputs from all faculty members.
- The committee unanimously approved the BA English syllabus by suggesting modifications to enhance the curriculum.

2. Approval of MA English Syllabus (CBCS):

- The faculty presented the revised MA English syllabus based on the Choice Based Credit System (CBCS).
- Prof. Gurupdesb Singh and Prof. Vivek Sachdeva reviewed the syllabus and provided their expert opinions.
- The syllabus was discussed thoroughly, focusing on course outcomes, structure, and content.
- The committee approved the MA English syllabus with the inclusion of suggested electives to provide a broader range of options for students.

3. Multidisciplinary Course: ENH161 Professional Communication:

The course aims to enhance students' professional communication skills, integrating practical applications relevant across various disciplines.

The committee approved the course, emphasizing its importance in the current job market.

4. Ability Enhancement Courses:

- **ENH111 Cambridge English I:** The course focuses on foundational English language skills, using Cambridge resources.
- **ENH112 Cambridge English II:** A follow-up course, which builds on the skills learned in Cambridge English I.
- **ENH151 Communication Skills:** A course designed to improve students' overall communication abilities, incorporating various practical exercises.
- All three courses were reviewed, and the committee approved them, highlighting their significance in enhancing students' language proficiency and communication skills.

5. Suggestions on Job Opportunities and Employability:

- Mr. Vishal Verma, the industry expert, shared insights on current job market trends and potential career paths for English graduates.
- He emphasized the importance of skills like content writing, digital marketing, publishing, and teaching.
- The need for practical training and internships was highlighted to improve employability.
- The faculty discussed integrating more skill-based courses and workshops into the curriculum to prepare students for various career opportunities.

Conclusion:

- The meeting concluded with a consensus on the approved syllabi for both BA and MA English programs.
- The department will incorporate the suggestions to enhance the employability of graduates.
- The meeting was adjourned at 04:45 PM with a vote of thanks to all members present.



Prof. Gurupadesh Singh
(Subject Expert)



Mr. Vishal Verma
(Industry Expert)



Dr. Akanksha Nautiyal
Coordinator, English Department



Mr. Digvijay Singh



Ms. Monika Supahiya



Mr. Dildar Singh



Prof. Vivek Sachdeva
(Subject Expert)



Dr. Pratima Sharma
Coordinator, Psychology Department



Mr. Randhir Singh



Ms. Tanveer



Ms. Saileen



Ms. Sunakshi