

DAV UNIVERSITY

Jalandhar-Pathankot Highway (NH-44), SARMASTPUR-144 012, Jalandhar, Punjab, INDIA Tel: +91-181-2708845, Email: registrar@davuniversity.org www.davuniversity.org

Notice

Date: 2/8/2021

The Department coordinators are assigned duty as auditors for academic and administrative audit (Term 2020-21) and advised to submit the report by 10th August, 2021 positively. The assigned Departments are advised to perform the audit of the department mentioned as per the attached Performa's and submit the reports in the office of IQAC.

Sr. No.	Department	Audit By (Department Coordinator)			
1	Computer Science & Engg.	CBM&E			
2	Education	CSA			
3	Physical Education	Mathematics			
4	Mechanical Engineering	Zoology			
. 5	CBM&E	Physics			
6	CSA	Chemistry			
7	Zoology	Computer Science & Engg.			
8	English & Human Values	Physical Education			
9.	Mathematics	Botany & Microbiology			
10	Physics	Civil Engineering			
11	Zoology	Education			
12	Chemistry	Mechanical Engineering			
13	Biotechnology	Agriculture			
14	Botany & Microbiology	English & Human Values			
15	Civil Engineering	Zoology			
- 16	Agriculture	Law & Legal Studies			
17	Law & Legal Studies	Electrical Engineering & ECE			
18	Electrical Engineering & ECE	Biotechnology			

Registrar (Officiating)

- Department- Mechanical

Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory
. mojernos y sie roge ten i spie djame.			Good	Jatisfactory	Olisatisfactory
3.	Student attendance maintained by faculty	Yes			* -
2	Pass Percentage	95%			
3	Lab Record	Yes	<u></u>		i.
4	Lab Manual	YED			
5	BOS meeting conducted/ Syllabus updated	Yes			
6	Percentage of Syllabus Covered	100%			The second section of the section of t
7.	Assignments and quiz conducted	Yes			
8	Expert Lectures	NO			
9	Industrial and field visits	No			40 0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
10	New Program introduced in the departments	Yes		1/	
1.1	Any extra classes conducted for students	Yes		The state of the s	**************************************
12	Any system to address student issues	Yes			**************************************
13	Conferences/Seminars/Workshops organized	Yes		*8 - 1	ANY TOTAL BEAUTY STATE OF THE PERSON OF THE
1.4	Research articles Published reputed journals	Yes			mar men a men da arabahan menindak kelanda menganar menan sebagai kelandak kelandak da
15	Patents Published	No		***************************************	
1.6	Student Events conducted	NO		The second of th	
17	Students Placements	Yes			THE PERSON NAME OF SPECIAL STOCKS of their Second and School (s, 5 as year, 2 as year agree 2 as
1.8	Use of ICT	Yes			
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes			
20	Gaps in Curriculum	No			
21	Books Referred	Yes	U		
22	Faculty Participation in Conferences/Workshops	Yes			
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DAV University, Jalandhar Academic and Adminstrative Audit Department-Computer Set & Engs.

			2020-21		
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory
1	Student attendance maintained by faculty	Yes	V	,	
2.	Pass Percentage	90%	~		0
3	Lab Record	Yes		~	
4	Lab Manual	Yes	×	V.	,,
5	BOS meeting conducted/ Syllabus updated	Yes	V		
6	Percentage of Syllabus Covered	100%	V	×	
7	Assignments and quiz conducted	Yes	V		
8	Expert Lectures	20			
9	Industrial and field visits	NO			
10	New Program introduced in the departments	Yes	\		
11	Any extra classes conducted for students	yes		~	
12	Any system to address student issues	Yes	V		
13	Conferences/Seminars/Workshops organized	yes		~	
14	Research articles Published reputed journals	yes	V		
15	Patents Published	NO			
16	Student Events conducted	NO			
17	Students Placements	Yes		~	
1.8	Use of ICT	Yes	V		
1.9	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes	~		
20	Gaps in Curriculum	NO			
21	Books Referred	yes	V		
22	Faculty Participation in Conferences/Workshops	Yus			
	Signature of Auditors		0		



Department- CSA

			·	Year- 2020-21		
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory	
1.	Student attendance maintained by faculty	Yes	~			
2	Pass Percentage	96%	<u></u>			
3	Lab Record	Yes		V-		
4	Lab Manual	Yes		V		
5	BOS meeting conducted/ Syllabus updated	44	a = 0.0		2	
6	Percentage of Syllabus Covered	1001)0		V .		
0.7	Assignments and quiz conducted	Yes				
8	Expert Lectures	yes	v			
9	Industrial and field visits	No				
10	New Program introduced in the departments	yes	~		restriction of the control of the second	
11	Any extra classes conducted for students	yes			The state of the s	
1.2	Any system to address student issues	Yes	V			
13	Conferences/Seminars/Workshops organized	No	,			
14	Research articles Published reputed journals	4.15	~			
15	Patents Published	No			A LICENSE TO THE CONTRACT OF T	
16	Student Events conducted	NO				
17	Students Placements	Yes		~	The second secon	
18	Use of ICT	4.65	V			
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes	~			
20	Gaps in Curriculum	Yes	- 1, max	ا	The second secon	
21	Books Referred	Yes	V			
. 22	Faculty Participation in Conferences/Workshops	Yes	V			
	Signature of Auditors		I forma	dt (100	62	



Department-Civil Engs.

Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory
1.	Student attendance maintained by faculty	Yes			
2	Pass Percentage	Yes	-		
3	Lab Record	yes	M	2	
4	Lab Manual	yes			
5	BOS meeting conducted/ Syllabus updated	00		V	,
6	Percentage of Syllabus Covered	100%			
7	Assignments and quiz conducted		~		
8	Expert Lectures	yes			
9	Industrial and field visits			-	
10	New Program introduced in the departments	yes			
. 11	Any extra classes conducted for students	00		,	
12	Any system to address student issues		~		
13	Conferences/Seminars/Workshops organized	yes us			and annual region of the first first transfer and the second of the seco
14	Research articles Published reputed journals	GBS	~		
15	Patents Published	y 85			
1.6	Student Events conducted	yes	-		1
17	Students Placements	yes		~	
1.8	Use of ICT	yes	~		
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	yes			<i>y</i>
20,	Gaps in Curriculum	20			
2.1	Books Referred		V		
22	Faculty Participation in Conferences/Workshops	ges			
STORY OF SHARE SALVEN THE REAL PROPERTY.	Signature of Auditors 1 give 1034	yes			



Department- Mathematics

				1 Cal - 2020 21		
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory	
1	Student attendance maintained by faculty	Yes	1			
2	Pass Percentage					
3	Lab Record	NO				
4	Lab Manual	ND	,			
5	BOS meeting conducted/ Syllabus updated	Ves	V		, "	
6	Percentage of Syllabus Covered	100%	V			
7	Assignments and quiz conducted	yes	V			
8	Expert Lectures	Yes			2	
9	Industrial and field visits	No	H 2			
1.0	New Program introduced in the departments	NO				
1.1.	Any extra classes conducted for students	yes		~		
. 12	Any system to address student issues	yes				
13	Conferences/Seminars/Workshops organized	Yes				
14	Research articles Published reputed journals	Yes	V			
15	Patents Published	NO				
16	Student Events conducted	Yes				
17	Students Placements	Yes				
18	Use of ICT	y.es	7			
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes				
20	Gaps in Curriculum	NO				
21	Books Referred	7-45	<u></u>			
22	Faculty Participation in Conferences/Workshops	Yes				
	Signature of Auditors		0	mo m		



Department- CBM & E

				1 car-	2020-21
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory
1	Student attendance maintained by faculty	Yes	~		
2	Pass Percentage	96%	~		
3	Lab Record	No			
4	Lab Manual	ND			
5	BOS meeting conducted/ Syllabus updated	Yes	~	,	
6	Percentage of Syllabus Covered	100%			
7	Assignments and quiz conducted	Yes	V		
8	Expert Lectures	Ves			
9	Industrial and field visits	No			
10	New Program introduced in the departments	Yes	V		
11	Any extra classes conducted for students	Yes			
12	Any system to address student issues	yes		L	
13	Conferences/Seminars/Workshops organized	y-es		V	
14	Research articles Published reputed journals	Yes	V		
15	Patents Published	NO	8		The state of the s
16	Student Events conducted	Yes	V		
17	Students Placements	Yes	V		
1.8	Use of ICT	Yes	~	,	
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes	~		
20	Gaps in Curriculum	Yes		~	
2.1	Books Referred	Yes	V		
22	Faculty Participation in Conferences/Workshops	yes	The same of the sa	~	
	Signature of Auditors	deed	,		The state of the s



Department- Electrical Engl & ECE

			•	Y ear- 2020-21		
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory	
1	Student attendance maintained by faculty	YES				
2	Pass Percentage	XES				
3	Lab Record	YES	· .			
4	Lab Manual	YES		<u></u>	The state of the s	
5	BOS meeting conducted/ Syllabus updated	YES				
6	Percentage of Syllabus Covered	YES				
7	Assignments and quiz conducted	YES				
8	Expert Lectures	NO				
9	Industrial and field visits	YES				
1.0	New Program introduced in the departments	NO	3			
1.1	Any extra classes conducted for students	YES				
12	Any system to address student issues	YES				
13	Conferences/Seminars/Workshops organized	NO				
1.4	Research articles Published reputed journals	YES				
15	Patents Published	NO	.8 11		2	
1.6	Student Events conducted	YES				
17	Students Placements	XES				
18	Use of ICT	XES				
1.9	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Xes				
20	Gaps in Curriculum	YES				
21	Books Referred	YES			10 mm m m m m m m m m m m m m m m m m m	
22	Faculty Participation in Conferences/Workshops	XES N			The second secon	
	Signature of Auditors	N	12			



DAV University, Jalandhar

Academic and Adminstrative Audit
Department-Land legal Cholies

				2020-21	
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory
1.	Student attendance maintained by faculty	yes	<u> </u>		
2	Pass Percentage	UES			0
3	Lab Record	NIA			
4	Lab Manual	NA			
5	BOS meeting conducted/ Syllabus updated	405			
6	Percentage of Syllabus Covered	yes		,	
7	Assignments and quiz conducted	yes	1		
8	Expert Lectures	yes	<u></u>		
9	Industrial and field visits	yrs			
1.0	New Program introduced in the departments	No			
11	Any extra classes conducted for students	400	_		
1.2	Any system to address student issues	yes			
1.3	Conferences/Seminars/Workshops organized	yes			
1.4	Research articles Published reputed journals	No			
1.5	Patents Published	No			
16	Student Events conducted	yes			2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
17	Students Placements	NO			
18	Use of ICT	yes			
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	No			
20	Gaps in Curriculum	No			
21	Books Referred	405			
22	Faculty Participation in Conferences/Workshops	Ges	-		
4444	Signature of Auditors	\$	7	,	



DAV University, Jalandhar Academic and Adminstrative Audit Department- Loology

				Year- 2020-21	
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory
1	Student attendance maintained by faculty	yes	1		
2	Pass Percentage	Sy	4	2 6	
3	Lab Record	yes	.1		
4	Lab Manual	yes	U		
5	BOS meeting conducted/ Syllabus updated	yes	V		
6	Percentage of Syllabus Covered	yes			К.
7	Assignments and quiz conducted	yes		1	
8	Expert Lectures	yes			
9	Industrial and field visits	yes			
1.0	New Program introduced in the departments	NO	•		
11.	Any extra classes conducted for students	yes	V		
1.2	Any system to address student issues	yes			
1.3	Conferences/Seminars/Workshops organized	yes			
14	Research articles Published reputed journals	yes	*		
15	Patents Published	NO			
16	Student Events conducted	yes			
1.7	Students Placements	yu			
18	Use of ICT	yes	r		
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	yes			
20	Gaps in Curriculum	NO			The second secon
2.1	Books Referred	yy	1		The finished and qualitative processes are for agent agent in paying any manufacture, and it is used
22	Faculty Participation in Conferences/Workshops	yes			
The second secon	Signature of Auditors	Shym	,		



Department- Agriculture

			<u> </u>			
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory	
1.	Student attendance maintained by faculty	YES	-		Marine and a state of the state	
2	Pass Percentage	YES	5	***************************************	The second content of	
3	Lab Record	YES	~			
4	Lab Manual	485	-			
5	BOS meeting conducted/ Syllabus updated	YES	~			
6	Percentage of Syllabus Covered	YES	200	V	***************************************	
7	Assignments and quiz conducted	485		~	The second secon	
8	Expert Lectures	YES	V		The state of the s	
9	Industrial and field visits	YES		V		
1.0	New Program introduced in the departments	485		W		
3.1	Any extra classes conducted for students	425	L			
12	Any system to address student issues	YES	V			
1.3	Conferences/Seminars/Workshops organized	485	~		The state of the s	
1.4	Research articles Published reputed journals	485	V		and a community contract on the two tracts of proposed and the state of the state o	
· 15	Patents Published	No	V			
16	Student Events conducted	YES		V		
1.7	Students Placements	485		~		
1.8	Use of ICT	NO				
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	YES	N			
20	Gáps in Curriculum	YES	-	The second secon		
21.	Books Referred	YES			The state of the s	
22	Faculty Participation in Conferences/Workshops	YES		~		
	Signature of Auditors		Mor	p55		



DAV University, Jalandhar Academic and Adminstrative Audit Department- Biotechnology

		1		Year- 2020-21		
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory	
1.	Student attendance maintained by faculty	Yes	~		The second secon	
2	Pass Percentage	Yes	V			
3	Lab Record	Yes	\ \			
4	Lab Manual	Yes	V			
5	BOS meeting conducted/ Syllabus updated	Yes	V		2	
6	Percentage of Syllabus Covered	Yes	V		,	
7	Assignments and quiz conducted	Yes	V			
8	Expert Lectures	Yes	V	***************************************		
9	Industrial and field visits	Yes	~			
10	New Program introduced in the departments	No		THE RESERVE OF THE PARTY OF THE		
1.1	Any extra classes conducted for students	Yes	~			
1.2	Any system to address student issues	Yes	~	Party processing the set of the second processing and second seco		
13	Conferences/Seminars/Workshops organized	Yes	V		The state of the s	
14	Research articles Published reputed journals	Yes	~			
15	Patents Published	No			The state of the s	
1.6	Student Events conducted	Yes	1		The state of the s	
1.7	Students Placements	Yes	/	The Control of the Co	**************************************	
1.8	Use of ICT	Yes		***************************************	The state of the s	
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes		~		
20	Gaps in Curriculum	Yes	V			
21	Books Referred	Yes	V			
22	Faculty Participation in Conferences/Workshops	Yu	V		The statement of the s	
The second of the second secon	Signature of Auditors	1	John	in		



Department- Chemistry

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Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory		
1	Student attendance maintained by faculty	Yes	~				
2	Pass Percentage	40	V				
3	Lab Record	Yes	V				
4	Lab Manual	Yes	V				
5	BOS meeting conducted/ Syllabus updated	Yes	~	x *			
6	Percentage of Syllabus Covered	Yes	V				
7	Assignments and quiz conducted	Yes	~				
8	Expert Lectures	Yes	~				
9	Industrial and field visits	Yes					
1.0	New Program introduced in the departments	yes		V	* \(\frac{1}{2}\)		
1.1	Any extra classes conducted for students	Yes			/		
12	Any system to address student issues	Yes	V				
13	Conferences/Seminars/Workshops organized	Yes	\sim				
14	Research articles Published reputed journals	Yes					
15	Patents Published	1			V		
1.6	Student Events conducted	Yes	V				
1.7	Students Placements	Yes		V			
1.8	Use of ICT	No		. (
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes		,	V		
20	Gaps in Curriculum	Yes					
21	Books Referred	Yes					
22	Faculty Participation in Conferences/Workshops	Yes	~				
	Signature of Auditors	3W	1 x x x x	***			



Department- Botany & Miusbiology

				1 Cai	2020-21
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory
1	Student attendance maintained by faculty	Yes	~	,	
2.	Pass Percentage	Yes			***************************************
3	Lab Record	Yes		,	
4	Lab Manual	Yes		~	
5	BOS meeting conducted/ Syllabus updated	Yey	~		
6	Percentage of Syllabus Covered	yes	U	1	THE TOTAL AS IN THE SECOND POST OF THE SECOND POST
7	Assignments and quiz conducted	Yes	V		
8	Expert Lectures	No			
9	Industrial and field visits	Yes			The transport personnel control of the term and an entering a preserving and an entering a
10	New Program introduced in the departments	Yes		V	THE COLUMN TWO IS A SECURITY OF THE PROPERTY O
11	Any extra classes conducted for students	745			
12	Any system to address student issues	YUS			The second secon
13	Conferences/Seminars/Workshops organized	Yes	V		
1.4	Research articles Published reputed journals	Yes	~		
15	Patents Published	NO			
16	Student Events conducted	Yes	7		
1.7	Students Placements	Yes	\cdot		
1.8	Use of ICT	yes	V		
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes	V		,
20	Gaps in Curriculum	NO		18 2 A 1 A 1	The second secon
2.1	Books Referred	Yes			
22	Faculty Participation in Conferences/Workshops	Yes			THE RESERVE OF THE PROPERTY OF
	Signature of Auditors	Ω	nalous	/ ,	



Department- Education

				1 ear - 2020-21		
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory	
1	Student attendance maintained by faculty	Yes	V	1		
2.	Pass Percentage	yes	V			
3	Lab Record	Yes.	V			
4	Lab Manual	Yes	~			
5	BOS meeting conducted/ Syllabus updated	Yes	V			
6	Percentage of Syllabus Covered	Yes	V		3	
7.	Assignments and quiz conducted	Yes	~			
8	Expert Lectures	No	*			
9	Industrial and field visits	No				
10	New Program introduced in the departments	No				
1.1	Any extra classes conducted for students	Yes	~	X.	The state of the s	
12	Any system to address student issues	Yes		**************************************		
. 1.3	Conferences/Seminars/Workshops organized	Yes	1		The state of the s	
1.4	Research articles Published reputed journals	Yes	~	***************************************		
15	Patents Published	No		***************************************	The state of the s	
16	Student Events conducted	40	~			
17	Students Placements	Yes			V	
18	Use of ICT	Yes	~	And the second control of the second control		
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes				
20	Gaps in Curriculum	Yes	V		J	
21	Books Referred	Yes	V		- Alexander (Alexander Alexander Ale	
22	Faculty Participation in Conferences/Workshops	Yes	V			
	Signature of Auditors		1/26	(Cer) (any		



DAV University, Jalandhar
Academic and Adminstrative Audit
Department- Physical Education

			Year- 2020-21			
Sno.	Criteria	Yes/No	Good	Satisfactory	Unsatisfactory	
1	Student attendance maintained by faculty	755	-			
2.	Pass Percentage	485	~	The state of the s		
3	Lab Record	YES	V			
4	Lab Manual	No				
5	BOS meeting conducted/ Syllabus updated	YES	-		And the second s	
6	Percentage of Syllabus Covered	YES	<u></u>			
7	Assignments and quiz conducted	465	~		***	
8	Expert Lectures	465	V			
9	Industrial and field visits	465		ne distributi distributi santanak santana pagangan paga nga mgangangan pa		
10	New Program introduced in the departments	No				
11	Any extra classes conducted for students	463				
1.2	Any system to address student issues	YES	-	,		
13	Conferences/Seminars/Workshops organized	785	~			
1.4	Research articles Published reputed journals	No		and the second s		
15	Patents Published	NO			A STATE OF THE STA	
1.6	Student Events conducted	YES		9	The state of the s	
17	Students Placements	YES		V		
1.8	Use of ICT	YES		1	***************************************	
19	Recommneded NPTEL/MOOCs/Swayam Courses/Videos	Yes	~			
20	Gaps in Curriculum	YES		1		
21	Books Referred	YES		V		
2,2	Faculty Participation in Conferences/Workshops	YES	0	V	The state of the s	
	Signature of Auditors	Shell	La Jon			



Internal Quality Assurance Cell DAV University, Jalandhar Academic and Administrative Audit (2020-21)

Key Observations:

- 1. The academic and administrative audit was conducted on the basis of twenty-two parameters.
- 2. It was observed that most of the faculty members have maintained attendance registers and conducted quizzes on time.
- 3. It was observed that most of the departments organized expert lectures.
- 4. It was observed that most of the faculty members were using ICT tools for online classes as well as offline classes.
- 5. It was found that there is a need to guide the students regarding online MOOC courses.
- 6. It was observed that BOS meetings were conducted and syllabi were updated accordingly.

Action taken:

- 1. The coordinators of the departments were requested to encourage the faculty members to participate in conferences more frequently (Online/Offline mode).
- 2. The coordinators were requested to guide the faculty members to identify gaps in the curricula.
- 3. As per the observations from the audit, coordinators were requested to guide the students regarding online NPTEL/MOOCs/Swayam courses.
- 4 The coordinators were requested to organize more number of expert lectures online/offline mode.



