



DAV UNIVERSITY

Jalandhar



(KNOWLEDGE RESOURCE CENTRE)

Vill.Sarmastpur, Jalandhar-Pathankot National Highway (NH-44), Jalandhar, Punjab-144012

DAVU/LIB/2023-24/98

27th May 2024

Empanelment of Vendors for Books Supply to Knowledge Resource Centre, DAV University, Jalandhar

DAV University Jalandhar invites applications for the '**Empanelment of Vendors**' for the **Supply of Print Books** from reputed vendors/distributors/library suppliers in India, for Knowledge Resource Centre (Library), DAV University. This empanelment will be valid for three years. Interested vendors/distributors/library suppliers may submit the sealed applications to **Registrar, DAV University on or before 10th June 2024 upto 4:00 pm**. Applications should be strictly as per the below given Terms and Conditions. Terms and Conditions for the Empanelment of Vendors for the supply of print books for next three financial years (**April 2024- March 2027**).

1. A maximum "uniform" discount and publisher wise discount is invited on all categories of print books of Indian and foreign origin. A flat or uniform discount must be quoted clearly for the other publishers which are not mentioned under specified discount list (publisher wise) to avoid chaos if any order is placed for such publishers.
2. Only latest Indian editions of the publications shall be accepted. Where foreign editions are supplied, the supplier shall have to certify that no Indian edition of the same has been published or / is available in the market at present.
3. Only paperback editions will be accepted unless only bound editions are published/special demand of the recommending deptt.
4. Maximum time for supply of Indian publications shall be 30 days (from the date of dispatch of supply order) and 60 days for publication of foreign origin. After this date, the order shall automatically be treated as cancelled, unless there is some genuine reason acceptable to the University and library extends delivery period. Delivery period shall not be extended beyond six months in any case.
5. For out of print and out of publication books, supplier shall submit publisher's proof in case of Indian books and authorized dealers proof in case of foreign books.
6. Bill shall be submitted in favour of, "**Registrar, DAV University, Jalandhar**".
7. Library shall process payment after completion of a particular supply order, after verifying

that the received books are in good condition and the bills are accompanied by all required documents viz: price proof, proof to the effect of the document being the latest and cheapest available edition. All bills should be stamped and certified as ***"books supplied are the latest and cheapest editions and prices charged are the same as per publishers catalogue/fixed by the publishers"***.

8. Delivery of the books shall be ***"FOR Knowledge Resource Centre, DAV University"*** and books shall be dispatched to: ***The Incharge, Knowledge Resource Centre, DAV University, Jalandhar-144012***

9. ***Suppliers shall be finalized / registered based on maximum discount and acceptance of University terms & conditions.***

10. Vendor must have a Permanent Income Tax Account No, Service Tax No. Tin No and GSTN No. Attach photocopies.

11. The vendor will have to submit publishers/ distributors/ dealers invoice as a price proof for the books supplied by him along with the bill.

12. In all cases, decision of the ***"Vice Chancellor"*** shall be treated as final. In case of any dispute, the same shall be subject to the, ***"Jurisdiction of courts in Jalandhar"***. or as per the ***"Directives of the Vice Chancellor"***.

DAV University

We/ I agree to the above terms and condition to supply books to your esteemed institution.

Signature:

Name of the Proprietor:

Seal of Company

Date:.....

Place:



DAV UNIVERSITY

Jalandhar



(KNOWLEDGE RESOURCE CENTRE)

Vill.Sarmastpur, Jalandhar-Pathankot National Highway(NH-44), Jalandhar, Punjab-144012

Empanelment of Vendors for Books Supply

Registration Form

Sr.No.	Particulars	Details
1.	Name of the Supplier/ Vendor	
2.	Address
3.	Tel.& Mob.No.	Off. Mob.....
4.	E-mail	
5.	Contact Person	Name: Designation..... Mob. No. Email:
6.	Bank A/C Details	Bank Name: Acc. No. : IFSC Code:
7.	PAN No.	
8.	TAN No.	
9.	GSTIN No.	
10.	*Registration Fee (Rs. 1000/- non-refundable)	----- Details: (DD/Cheque/NFET, in favour of DAV University)
11.	Others / Remarks (if any)	

I/we have read all the terms and conditions for the empanelment as supplier/vendor and undertake to abide by them.

Place: _____

Signature with Stamp

Date: _____

Designation: _____

For Registration Fee:

A/c Name : Registrar, DAV University

A/c No. : 50100724142738

IFSC Code: HDFC0001339

Bank: HDFC, PAP Branch, Jalandhar