

# DAV UNIVERSITY

Vill: Sarmastpur, Jalandhar – Pathankot Highway  
Jalandhar (Punjab). Tel: 0181 – 2708845  
Advertisement No. 02/2014

Applications are invited for empanelment of following Faculty (Regular/Contract) and Non-Teaching (Regular/Contract) posts on the prescribed application form so as to reach the office of the Registrar latest by **May 31, 2014**.

Application form as well as Academic Performance Indicator (API) and Performance Based Appraisal System (PBAS) Proforma are available at the University Website: [www.davuniversity.org](http://www.davuniversity.org). Candidates are required to submit the downloaded application form, duly filled in all respects alongwith the cost of application form through a crossed A/c Payee Bank Draft of **Rs. 1000/- (Rs. 500/- for Handicapped Persons & SC/ST category Candidates)** in favour of the “**REGISTRAR, DAV UNIVERSITY, JALANDHAR**” payable at Jalandhar.

## EMPANELMENT OF FACULTY (REGULAR/CONTRACT)

### (A) FACULTY : Professor/Associate Professor/Assistant Professor

#### Essential Qualification:

The minimum qualifications required for the post of Professor, Associate Professor and Assistant Professor are as per the UGC norms which are as under:

#### PROFESSOR (Pay Scale Rs 37400-67000 + AGP Rs 10000 + applicable allowances)

- a) An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- b) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/ industries, including experience of guiding candidates for research at doctoral level.
- c) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.

- d) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

**OR**

An outstanding professional, with an exceptional accomplishment established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

**ASSOCIATE PROFESSOR (Pay Scale Rs. 37400-67000 + AGP Rs 9000 + applicable allowances)**

- a) Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- b) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- c) A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- d) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students, as evidenced by Ph.D. thesis/co-authored books/publications in peer reviewed journals.
- e) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

**ASSISTANT PROFESSOR (Pay Scale Rs 15600-39100 + AGP Rs 6000 + applicable allowances)**

- a) Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.
- b) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR.
- c) Notwithstanding anything contained in (b) above candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET.

- d) NET shall also not be required for such Masters Programmes in disciplines for which NET is not conducted.
- e) A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. degree holders, who have passed their Master's degree prior to 19th September, 1991.
- f) Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall also be considered eligible.

**NOTE:** In case of any controversy on any point/issue demanding clarification, the guidelines of the UGC will be applicable.

**Desirable**

**Specialization:**

**A-1. Basic and Applied Sciences**

- Agriculture (Entomology/Animal Husbandry/Vegetable Sciences/ Horticulture/Agriculture engineering)
- Biochemistry (Protein Chemistry/Enzymology)
- Biophysics
- Biotechnology (Animal Biotechnology)
- Botany
- Chemistry (Organic, Inorganic, Physical, Industrial)
- Earth & Geological Science/Resources/Applied Geology
- Environment Science
- Mathematics
- Microbiology (Mycology/Physiology),
- Physics (Condensed matter, Particle, Plasma, Theoretical)
- Statistics
- Zoology (Entomology, Fisheries, Reproductive Physiology)
- Geography

**A-2. Engineering**

- Animation and Visual Arts
- Computer Sciences (Application/Engineering)
- Chemical Engineering
- Electrical, Civil, ECE/VLSI, ICE
- Mechanical (Design/Metallurgy/Production)

**A-3. Management**

- Commerce and Business Management (HRM, Finance, Commerce)

**A-4. Languages**

- English (Translational studies, American literature)
- Hindi, Punjabi, Sanskrit

**A-5. Humanities/Social Sciences**

- Fashion Design
- History
- Journalism & Mass Communication
- Music
- Philosophy
- Physical Education
- Political Science
- Psychology
- Sociology

**EMPANELMENT OF TECHNICAL/NON-TEACHING (REGULAR/CONTRACT)**

**(B) TECHNICAL**

**B-1. Workshop Superintendent-1** (Pay Scale: Rs.10300-34800+GP  
Rs.5000+applicable allowances)

Essential Qualification: M.E. with 2 years' experience/B. E. with 5 years' experience/ Diploma with 08 years' experience as Lab Instructor or technician in any government institution.

**B-2. Software Programming Assistant-1** (Pay Scale: Rs.10300-34800+GP  
Rs. 3800+ applicable allowances)

Essential Qualifications: B.E./B.Tech/MCA/M.Sc.(IT) having 3 years' experience in .Net technologies (Asp.net, c#.net), Sql (stored procedures, T-Sql, SSRS), Dreamweaver. Should be able to handle web based applications in Asp.net technologies or Desktop Applications in C#.net or WPF technologies.

**B-3. Staff Nurse (Female) -1** (Pay Scale: Rs.10300-34800+GP Rs. 4600 +  
applicable allowances)

Essential Qualifications: B. Sc. (Nursing) and should be registered with the Punjab Nursing Registration Council established under the Punjab Nurses Registration Act 1932.

**B-4. Lab Attendant-cum-Technician** (Pay Scale: Rs.10300- 34800 + GP Rs.3200 + applicable allowances)

- a) Agriculture
- b) Biochemistry
- c) Biotechnology
- d) Botany
- e) Chemistry
- f) Environment Science
- g) Microbiology

Essential Qualification: M.Sc. or equivalent with relevant specialization / B.Sc. with relevant subject and minimum of 2 years' experience in the lab in any government funded organization **OR** with evidence in the form of Income Tax Return and Form 16.

**B-5. Lab Attendant-cum-Technician** (Pay Scale: Rs.10300-34800 +GP Rs.3200 + applicable allowances)

- a) Civil Engineering
- b) Electrical Engineering
- c) Mechanical Engineering

Essential Qualification: B.E./DOEACC - 'A' Level / 3 years Diploma in appropriate branch of Engineering with 3 years' experience of working in engineering lab in any government funded organization **OR** with evidence in the form of Income Tax Return and Form 16.

**B-6. Assistant Lab Instructor (ECE)** (Pay Scale: Rs. 5910–20200 +GP Rs.3000+ applicable allowances)

Essential Qualification: B.E./DOEACC - 'A' Level / 3 years Diploma in appropriate branch of Engineering with 2 years' experience of working in engineering lab in any government funded organization **OR** with evidence in the form of Income Tax Return and Form 16.

**(C) NON-TEACHING**

**C-1. Director of Physical Education & Sports -1**(Pay Scale: Rs.37400– 67000  
+ AGP Rs.10,000 + applicable allowances)

Minimum Qualification:

- i) Ph.D. in Physical Education.
- ii) Experience of at least ten years as University Deputy Director or fifteen years as University Assistant DPE/College (Selection grade).
- iii) Participation in at least two national/international seminars/conference and played at national or international competitions.
- iv) Consistently good appraisal reports.
- v) Evidence of organizing competitions and conducting coaching camps of at least two weeks' duration.
- vi) Evidence of having produced good performance teams/athletes for competitions like state/national/inter-university/combined university, etc.

**C-2. Training & Placement Officer -1** (Pay Scale: Rs.15600 – 39100 + GP  
Rs. 5400 + applicable allowances)

Essential Qualification: Postgraduate preferably M.B.A. (HR) with minimum 55% marks. Preference will be given to experienced retired professional.

**C-3. Counsellor (Psychologist)** (Pay Scale: Rs.15600 – 39100 + GP  
Rs. 5400 + applicable allowances)

Essential Qualification: Master in Psychology with specialization in  
Counselling/ Organizational Psychology.  
OR  
Graduate with 3-Years Diploma in  
Counselling/Organizational Psychology.

**C-4. Hostel Manager (Each for Boys' & Girls' Hostel)** (Pay Scale: Rs.10300-  
Rs.34800 + GP 3800 + applicable allowances)

Essential Qualification: Graduation with 2 years' experience in the relevant field. Person with experience in hospitality/facility management would be preferred. The incumbent will be expected to stay in the hostel.

**C-5. Instructors for teaching Shorthand & Typing in English -3** (Pay Scale: Rs.10300-34800 +GP Rs.2800 + applicable allowances)

Essential Qualification:

- i) Graduate with Certificate in Shorthand & Typing – ISO 9001 Certified.
- ii) 10+2 with Diploma in Shorthand & Typing with 3 years' experience in the field.
- iii) Retired Stenographers with experience of over 8 years in shorthand and typing on PC.

**NOTE:**

1. Qualifications, pay scales & other conditions etc. can be changed by the Management, if so desires. Number of posts will be decided and filled by the Management depending upon the requirement. The Management also holds the right not to fill any of the posts advertised.
2. Retired persons can also be considered for service on contract basis with salary as per rules :

Last Pay drawn (Basic Pay + GP) minus full applicable Basic Pension (i.e. half of Basic Pay drawn) ..... (a)

Plus DA applicable on (a) above.  
Plus applicable allowances on (a) above.

OR

Total salary of the post minus Full basic pension

OR

As settled at the time of appointment.

3. Separate applications along with the requisite fee in the form of Demand Drafts are required for each post.
4. In case of large number of applicants, the University may hold written, qualifying test/group discussion.
5. Incomplete applications will not be entertained.

**Shortlisting of Applications:**

- a) The prescribed qualification and experience will be minimum, and the mere fact that a candidate possessing the same will not entitle him/her to be called for interview.

- b) The University will have the right to restrict the number of candidates to be called for interview, based on the recommendations of the Screening Committee constituted as per the Regulations for this purpose, to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed or by any other condition that it may deem fit.
- c) Candidate applying from abroad may send their application through e-mail to the [jobs@davuniversity.org](mailto:jobs@davuniversity.org) latest by prescribed date, i.e. **May 31, 2014**. The hard copy be sent by mail (posted by 31-05-2014) addressed to the **Registrar, DAV University, Sarmastpur, Jalandhar-Pathankot Highway (NH 44), Jalandhar-144 012 (Punjab)** The application fee could be credited to the following bank Account details:
- **Account No. 33521918297**
  - **Name of beneficiary: RECRUITMENT**
  - **IFSC Code: SBIN0016307**
  - **Swift Code: SBININBB279**
- Note: Those remitting fee from any country other than India may contact +91-181-2708845 in case of difficulty in online transactions.**

Such candidates can be interviewed through **SKYPE** if possible.

- d) The Scrutiny Committee for applications may evolve criteria for shortlisting the candidates to be called for the interview as per the UGC Guidelines in consultation with the Vice Chancellor.
- e) DAV University will consider journals with SCI/ SCOPUS circulation index in science subjects and indexed journals in other streams.
- f) In case the number of applicants exceeds some limit the shortlisting will be done as per a criteria specified. Only the shortlisted candidates shall be invited for interview. The short-listed candidates shall be treated at equally at the time of the interview.

**Procedure for application:**

1. Download prescribed application form from [www.davuniversity.org](http://www.davuniversity.org)
2. **Prepare DD for Rs 1000/- (Rs 500/- for the candidates belonging to SC/ ST) in favour of Registrar, DAV University, Jalandhar payable at Jalandhar or make payment online in the DAV University Account No 33521918297 (IFSC Code SBIN0016307) and get the proof of fee transaction from the bank.**
3. **Superscribe “APPLICATION FOR THE POST OF ..... (Name of the Post applied for)” on the envelope containing the application form.**



4. Send the application form along with single set of testimonials (attached to the original form), nine photo copies of the duly filled form only (both for teaching & non-teaching) and API Score Sheet (for teaching posts) plus DD/ Proof of Online application fee to:

**The Registrar,  
DAV University,  
Vill: SARMASTPUR  
Jalandhar-Pathankot Highway (NH 44)  
JALANDHAR (Punjab) PIN: 144012**

4. In addition to hard copy, applicants shall also scan the duly filled application and mail the same to [jobs@davuniversity.org](mailto:jobs@davuniversity.org) along with the proof of online fee transfer or scanned copy of the DD.
5. **The applications on prescribed format must reach before or on May 31, 2014. Incomplete applications or applications reaching after 5:00 pm on May 31, 2014 shall not be entertained.**
6. Separate applications along with Demand Drafts are required for each post.
7. Candidates need not to send complete photocopies of their publications at the time of application. They should send only the copy of the front page of reprints of each publication mentioned by them in the application.
8. Higher start can also be considered for well-deserving candidates.
9. Retired/In-service experienced faculty on deputation/lien from reputed institutions shall also be considered.
10. If already employed, attach NOC from the employer.

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